



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		H.G.M. AZAM COLLEGE OF EDUCATION
Name of the head of the Institution		Dr.BHUSHAN TRYMBAK PATIL
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02026447257
Mobile no.		9823676857
Registered Email		prin-bed@azamcampus.org
Alternate Email		anitabelapurkar@azamcampus.org
Address		2390,K B HIDAYATULLAH ROAD, AMAN BUILDING, AZAM CAMPUS,CAMP
City/Town		PUNE
State/UT		Maharashtra
Pincode		411001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. ANITA MAKARAND BELAPURKAR
Phone no/Alternate Phone no.	02029511040
Mobile no.	9823676857
Registered Email	azamiqac@azamcampus.org
Alternate Email	anitabelapurkar@azamcampus.org

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://azambedcollege.com/bedstaging/pdf/Final-2016-17-AOAR.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://azambedcollege.com/bedstaging/pdf/Academic-Calendar%20-2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.85	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	17-Jun-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International seminar on	17-Feb-2018	542

'Empowering women through education'	1	
Professional development of faculty members (refresher course & Orientation programme organized by Academic staff college, Savitribai Phule Pune University)	08-Sep-2017 21	3
State level seminar on 'Plagiarism'	02-Feb-2018 1	83
National Conference on - 'Multiculturalism in changing times'	15-Jan-2018 2	89
State level seminar on 'Standardization of tools in research'	08-Dec-2017 2	77
one day Workshop - 'Implementation of QCI'	05-Aug-2017 1	97
One day seminar on 'Fostering Gender Sensitization in 21st Century Class room'	15-Sep-2017 11	139
One day symposium on 'Imbibing democratic values in 21st century classroom'	29-Jul-2017 1	132
Orientation programme for first and second year B.Ed. and M.Ed. students	09-Aug-2017 2	148
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
H.G.M. AZAM COLLEGE OF EDUCATION	QUALITY IMPROVEMENT PROGRAMME	SAVITRIBAI PHULE PUNE UNIVERSITY	2018 210	93346
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Organized One Day Two Day State level seminars and Two Day National level conference under quality Improvement Programme of Savitribai Phule Pune University.

- Organized one day workshop on - 'Implementation of QCI'.

- Faculty members enriched with refresher and orientation programme organized by Academic staff college, Savitribai Phule Pune University

- Implementation of Best Practices on Research forum and Gender equity and equality

- Organized One Day International seminar on 'Empowering women through education'

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of organizing conferences and seminars under quality Improvement Programme of Savitribai Phule Pune University.	Organized One Day Two Day State level seminars and Two Day National level conference under quality Improvement Program of Savitribai Phule Pune University
To organize workshop on 'Implementation of QCI'.	Organized one day workshop on 'Implementation of QCI'.
Professional development of Faculty members	Two Faculty members enriched with refresher course and one faculty member enriched with orientation programme organized by Academic staff college, Savitribai Phule Pune University.
Subject choice for B.Ed. and M.Ed. programme	B.Ed. students has choice for course BED 205-22 and M.Ed. students has choice for course MED 406.
MoU signing with School of Art	MoU signed with School of Art, Azam

campus, camp, Pune.

To plan best practice on Research forum and Gender equity and equality.

Institution has organized various activities throughout the year for best practice on Research forum and Gender equity and equality

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	13-Apr-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

08-Feb-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has MIS to select, collect, align and integrate data and information on academic and administrative aspects. Management Information System (MIS) is a subset of the overall internal controls of a college covering the application of human resources, documents, technologies and procedures by management to solve organizational problems and to bring in automation. The College has adopted the ERP software Vridhhi. In eGovernance, Vridhhi software is used very effectively in the college. The entire admission procedure of the students is interlinked with accounts section, library and college office. A comprehensive database of the students is maintained in this software. This software is used very effectively for MIS. It is one of the unique features of our college. A separate Website (<https://azambedcollege.weebly.com/>) is developed, for providing access of

various open educational resources (OER) to students of all programmes. (NIOS,NDL, Shodhganga, SWAYAM, MSCERT, CBSE, IGNOU) Institution has subscribed NLIST database membership on which online research publications, are available for reference. Faculty members have registered for National Digital Library (NDL). Advanced technology is used to make library services more users friendly. Library resources are made available to all through ERP system. Vriddhi, the Library Automation software is used for this purpose. . Management information Systems effectively implemented in three main areas of institution i.e. Teaching learning, Administration and Library.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Regular Departmental meetings are conducted by IQAC in coordination with Principal and faculty members to supervise academic and administrative work of the Institution. • Choice Based Credit System (CBCS) is adopted by B.Ed.(Annual pattern) and M.Ed.(semester pattern) programmes. • For effective curriculum transaction, Institution has adequate infrastructure facilities i.e. ICT equipped lecture halls, method rooms, laboratory (ICT, Science, language, psychology), Library and Reading Room, Learning Resource room, Research room etc. • Institution recruits experienced and eligible faculty members, as per NCTE rules and regulations. • Leave record of all faculty members is maintained by administrative staff and the workload is adjusted mutually. • To enable Maximum utilization of infrastructure, institution runs the programs in shifts. • Planning of the activities throughout the academic year consists the steps as; preparing academic calendar, year plans of all the courses, unit plans, lesson plans, teaching learning schedules, practicum, co-curricular activities etc. • Internal Evaluation Plan including credits allotted to the course, learning load, teaching load, learning objectives and outcomes, planning of activities, assessment plan and documentation of course are submitted by the faculty members to internal Evaluation Committee. • Faculty members conduct syllabus orientation of their respective core courses. The internal evaluation planning is explained to the students thoroughly which include Programme Outcomes (POs), Course Outcomes (COs), Objectives of Core Course, Practical, Activities and Examination. • Faculty members give guidance to the students for lessons (teaching competency I, II, III), research work (proposal preparation, presentation and report writing). • Faculty members use innovative teaching approaches such as collaborative and cooperative approaches, Experiential Learning, Project-based learning, 5-E learning model for effective curriculum delivery. • For effective curriculum transaction, themes and topics for guest lectures, workshops, symposium, seminars and conferences are selected from curriculum and contemporary issues in Education. • Institution has introduced a certificate course for developing employability skills and value added course

for developing life skills of the students. • Institution has mentor mentee system to supervise student performance. Mentor gives feedback for (teaching competency I, II, III) lessons. • Based on scholastic performance of students (gifted learner, slow learner, and average learner), student is guided to improve their performance through Improving Academic Performance (IAP) Model.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Computer Hardware Networking	NIL	06/12/2017	23	Employability skills	Computer Hardware Repairing, connecting ICT equipment, LAN networking.
Corel Draw	NIL	01/07/2017	25	Employability skills	Students can create visiting cards, letter head, banner, and brochure

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	BED 205-22	03/07/2017
MEd	MED 406	06/01/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	41	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken English	05/12/2017	10
Developing 3Cs of Life skills	17/07/2017	71
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	52
MEd	Education	9
B.A.BEd	Education	47
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> • Institution collects the feedback manually on curriculum, infrastructural resources and human resources from stakeholders such as students, school teachers, school principals, Employers, Alumni, and Parents. Employers are Principals of school in which our students are employed after completing programmes. • Under the guidance of IQAC committee members, feedback committee carry out the process of feedback analysis. • The feedback collected from different stakeholders is analysed by the feedback committee which is utilised for overall development of the institution. • Feedback is also collected from school teachers, subject teachers and school principals of the different practice teaching and internship schools which are selected by the institution for the academic year. Feedback of the School Principal is collected through meetings conducted by faculty members. Qualitative feedback is collected from Employers, alumni, and parents. • Feedback Collection Process: • Feedback is collected manually from different stakeholders. Feedback form is prepared on 5 point Likert rating scale. Faculty members collect feedback from students. Feedback Analysis: • Feedback Committee conducts feedback analysis based on students, School Teacher, School Principal and Employers, Alumni, and Parents feedback and suggestion are utilised for overall development of the institution. • Feedback analysis on certificate course showed that students need short term course on computer application. • Feedback of M.Ed. student indicates that they want statistics for fourth semester. • Choice based credit system is implemented from academic year 2015-16. S.Y. B.Ed. core course 205 offers twelve methods. Feedback analysis of B.Ed. students shows that they want sociology as third method in core course 205. • Feedback analysis of B.A.B.Ed. parent indicates that students need to improve in spoken English as some students are from vernacular medium. Action taken Feedback analysis is utilised for development of institution for improving following areas: • Core course 205-22 Sociology is introduced to the S.Y. B.Ed. Programme. • Theory course MED 406 Advanced Educational Statistics is implemented for semester IV M.Ed. programme. • A new certificate course is introduced -Computer Hardware Networking. • A new value added course on Spoken English is introduced.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	EDUCATION	15	41	15
MPhil	EDUCATION	20	4	3
Med	EDUCATION	50	22	14
BEd	EDUCATION	100	100	100
B.A.BEd	EDUCATION	50	50	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	355	22	24	6	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	19	68	10	3	62

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes Policy of Mentoring: The institution has well established mentor mentee system. Mentoring of students is a continuous process and is being carried out throughout the year at all the programs of the institution. The IQAC conducts meeting at the beginning of the academic year and discuss about the curricular and extra-curricular activities to be conducted for each program in the institution. B.Ed. program has micro group wise mentorship, B.A. B. Ed program has class teachers as mentors and M.Ed. has research group wise mentorship. Mentors of respective program take care of their mentees throughout the year. At the end of term/ semester the IQAC members discuss about students' academic progress personal issues if any. Process of mentoring: a) Syllabus Orientation: The institution conducts induction meeting where students are acquainted with the choice based credit system the syllabus. Subject related counseling is done by the concerned teachers, so that students can make a proper choice of the optional subjects. b) Teaching Competency Guidance: Each student is allotted to particular micro group where he/she receives guidance regarding teaching skills. The mentor of each group orient the student for micro-integration-simulation, lessons based on models of teaching, lessons of different methods like team teaching, technology based teaching Practice teaching. Students are given guidance regarding lessons and the activities to be conducted during the internship. They also receive guidance from the teachers of Internship school. c) Curricular guidance: Faculties of related courses orient students regarding the compulsory practical, and also guide them for the activities like seminar presentation, poster presentation, assignment, tutorial, group discussion etc. d) Skill based guidance: Students receives skill based course related guidance through subjects like ICT practical, reading and reflections, life skill development, open course, Social Skills etc. These are activity based course where students e) Research guidance: M.Ed., M.Phil., B.Ed. second year B. A. B.Ed. final year students get research related guidance for Review of related literature, preparation of research proposal, collection of data, analysis of data etc., M.Ed. students receive orientation before research

viva from in charge faculty. f) National International Conference/ workshops: Every year institution organizes national or international conference and workshop. Students are inspired for active participation. The guidance is provided for writing, presenting, and publishing the research paper. g) Examination: Counseling is done by individual teachers for all subjects related to term end and final examination. Students are advised about the pattern of examination, method of writing answers, marking scheme code of conduct during examination. This is done at the regular interval. Efforts by Mentors: a) Career Guidance provided for NET, SET, TET examinations b) Special guidance for low performers: The institution adapts Improving Academic Performance (IAP) model- identify high and low achievers. Conducts supervised study sessions c) Mentors facilitates and guide mentees for active participation in conferences, workshops, guest lectures which are organized for the academic improvement development of professional competencies and skills among them d) The follow up committee takes review on regular basis

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
402	30	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	30	7	7	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	NIL	Semester	15/05/2018	22/06/2018
BEd	NIL	Year	15/05/2018	24/06/2018
B.A.BEd	NIL	Year	15/05/2018	14/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) Policy: Internal Evaluation Committee is formed for each program at the beginning of the academic year. The decisions regarding Continuous Internal Evaluation(CIE) are taken by this committee throughout the year. The continuous internal evaluation (CIE) strictly follows the guidelines led by SavitribaiPhule Pune University. Mode of internal assessment: 1. Theory Courses: Compulsory practical, tutorial, assignments, internal examinations 2. Teaching Competencies-1. Microteaching-integration-simulation 2. Lessons based on innovative teaching methods 3. Practice teaching and Internship - Rating scale, observation, peer review and suggestive remarks by mentor, school

teachers and school principal 3. Practicum Related: scrape book, library notes, open book exam, poster presentation, group discussion, panel discussion, seminar presentation etc.- evaluation tools and qualitative remarks 4. Skill based Activities: ICT practical, Social Service, Reading and Reflection, Art and Drama, Understanding Self, Open course, Health Yoga 5. Research Skills: Proposal writing, review of related literature, data collection, data analysis, Research article writing - evaluation tool, observation, suggestive and qualitative remarks Provisions and Transparency: 1. Extra time is allotted to students who fail to submit their work on given time 2. Students are informed about their progress immediately after exams and the mark lists are put up on notice board Reforms initiated at CIE: Improving Academic Performance (IAP) model is applied for each program. High achievers and low achievers are identified from the result sheet at the entry level. These students are allotted to the mentors of respective program. Supervised study sessions, guidance remedial teaching sessions are conducted for them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares academic calendar for all the programs according to the guidelines given by SavitribaiPhule Pune University. The tentative schedule of examinations and the holidays declared by the university are considered while preparing academic calendar. The academic calendar includes the date of commencement conclusion of the academic year for B.Ed., B.A.B. Ed. and commencement of the first term and second term and conclusion of the both the terms are mention in the M.Ed. academic Calendar. The D. El. Ed. follows all the guidelines given by SCERT. The decisions regarding preparation of academic calendar is taken by Principal, IQAC members, and teaching staff of related Program All the members discuss about the mode of transaction and the activities to be conducted for each course (as per the guidelines led by SavitribaiPhule Pune University). In the academic calendar curricular, co-curricular and extra-curricular activities are taken into consideration. According to the academic calendar weekly timetable is prepared The same calendar is uploaded on the college website for ready reference to students and teachers. It is ensured by the Internal Evaluation Committee that the academic calendar is strictly followed while conducting the internal examinations and continuous comprehensive evaluation of all the programs of the Institution. The cumulative result of the students' internal examination as well as all the activities are display on the notice board. Every year the internal marks of B.Ed. and M.Ed. programs are assessed by Internal Marks Moderation Committee constituted by SavitribaiPhule Pune University

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.azambedcollege.com/wp-content/uploads/2021/05/POs-COs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	MEd	EDUCATION	9	8	89.00%
NIL	BEd	EDUCATION	50	49	98.00%
NIL	B.A.BEd	EDUCATION	47	42	90%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.azambedcollege.com/wp-content/uploads/2021/04/feedback-form-on-curriculum.pdf> <http://azambedcollege.com/wp-content/uploads/2021/05/2.6.2-Pass percentage-2017-18-new-updated-pdf.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	BCUD	140000	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Art and craft - workshop and exhibition.	B.Ed B.A.B.Ed	18/07/2017
Symposium on Imbibing democratic values in 21st century class rooms	B.Ed, M.Ed and ,B.A.B.Ed	29/07/2018
State level workshop on implementation of QCI	B.Ed	05/08/2017
Guest lecture on- Fostering Gender Sensitization in 21st Century Class room - Dr. Purva Bharadwaj	B.Ed	15/09/2017
Guest lecture on Disaster and Mitigation Skill - Dr. Anil Dandekar	B.ED and M.Ed	16/10/2017
State level seminar on -Standardization of tools in research	B.ED and M.Ed	08/12/2017
Teaching aid exhibition and fancy dress competition	B.A.B.Ed	28/12/2018
National Conference on - Multiculturalism in changing times	B.Ed	15/01/2018
State level seminar on Plagiarism	M.Ed	02/02/2018
International seminar on Empowering women through	B.Ed, and B.A.B.Ed	17/02/2018

education - Ms. Geeta
Desai

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	B.Ed	3	Nil
International	M.Ed	2	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Ed	9
M.Ed	5
B.A.B.Ed	6
D.El.Ed	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	20	19	6
Presented papers	Nill	13	Nill	Nill
Resource persons	Nill	1	1	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Promoting constitutional obligation amongst the community	.Dr. Babasaheb Ambedkar Jayanti Rally	2	137
Recalling contributions and thoughts of the bravest hero in History of India	Rally on Shiv Jayanti	2	237
Communal Harmony	Rally for Eid-E-Milad	2	178
Community Awareness For women education	Mahatma Phule Punyatithi Rally	3	283
Community service	Old age home, Blind school N.G.O.(For special children) Madarasa and orphanage	2	147
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Long jump	First position ,Second position	DIECPD	2

Shot put	First position ,Second position	DIECPD	2
100 metres Relay	First position	DIECPD	4
Power Point Presentation	First position	DIECPD	1
100 meters running	First position	DIECPD	1
Disc throw	Second position	DIECPD	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	H.G.M. Azam College of Education	Green Azam Clean Azam	4	76
Health Yoga	H.G.M. Azam College of Education	Yoga and Suryanamaskar	1	98
Health Yoga	H.G.M. Azam College of Education	Lecture on importance of Yoga	1	98
Health Yoga	H.G.M. Azam College of Education	Lecture on Physical and Mental health	1	98
Health Yoga	H.G.M. Azam College of Education	Lecture on awareness of women health	1	98
Gender Issue	H.G.M. Azam College of Education H.G.M. Azam College of Education	Symposium on "Imbibing democratic values in 21st century class room"	1	131
Gender Issue	H.G.M. Azam College of Education	Guest Lecture on "Fostering Gender Sensitization in 21st century class room"	1	138
Gender Issue	H.G.M. Azam College of Education	International seminar on "Empowering women through education"	1	582
Gender Issue	H.G.M. Azam College of Education	Women's Day Celebration	1	143
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop on lesson plan	50	SCERT	2
Workshop on Social Science	55	SCERT	2
Workshop on Science pedagogy	52	SCERT	2
Workshop on Hindi pedagogy English	60	SCERT	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic Association	Placement	New GraceHigh school.	10/04/2018	Nil	5
Academic Association	Placement	Greenwood School	02/02/2018	Nil	3
Academic Association	M.Ed II Year : Semester III Internship in Secondary /Higher secondary	1. Vithalrao Shivkar Highschool 2. Shree chatrapati jr. college Junnar 3. St.Annes Highschool and Jr.College	01/08/2017	31/08/2017	9
Academic Association	F.Y.B.Ed. Practice Lesson	1 Huzurpaga English Medium High School, Pune 2.Pandharinata Mohite English Medium High School, Pune 3.Moledina High School, Pune	20/11/2017	30/11/2017	98

Academic Association	S.Y.B.Ed. Internship	1. The Vatsala School, Pune 2.S.D. Katariya English Medium High School, Pune 3.Rehmani Jr. College , Pune	01/08/2017	01/10/2017	52
Academic Association	B.A .B.Ed. Final Year Internship	1 Span International Academy 2 Navin Hind English Medium School 3. Badriyah High School	01/12/2017	28/12/2017	47
Academic Association	D.EL.Ed Project work	Visit to Apang kalyankari Sanstha	24/02/2018	Nil	98
Academic Association	D.EL.Ed Internship	1. Late Shantabai Ladkat School. Nana Peth ,Pune) 2. V. B. Gogte School. (Narayan Peth, Pune.) 3. Yeshwantrao Chavan Eng, Md. School, Yerwada, Pune.	27/11/2017	Nil	111

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
M.C.E. Society's School of Art. And H.G.M. Azam college of Education	17/07/2017	1. School of Art will organize Teaching aids and Art craft workshops for students and faculty members	83

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
120000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Vridhhi	Fully	2.00	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17614	625612	604	45466	18218	671078
Reference Books	12817	4744943	146	120844	12963	4865787
Journals	6	5200	Nil	Nil	6	5200
e-Journals	2	5220	Nil	Nil	2	5220

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Anita Belapurkar	Gifted Children	http://azambedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	28/08/2017
Dr. Anita	Visual Impairment	http://azambedcol	06/10/2017

Belapurkar		lege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	
Asst. Prof. Mumtaz Shaikh	Pedagogy of Urdu	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	13/12/2017
Asst. Prof. Pushpa Patil	E - content	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	10/10/2017
Asst. Prof. Shaheen Ansari	Insightful Learning	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	11/01/2018
Asst. Prof. Nilofar Patel	Literary Modernism	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	18/01/2018
Dr. Sunita Hiremath	Internship in secondary/ higher secondary	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	27/11/2017
Dr. Madhuri Yadav	Statistics sums on : measures of central tendency	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	09/02/2018
Asst. Prof. Dipali Mehakarkar	Frame work of research proposal	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	26/10/2017
Dr. Anita Belapurkar	Microteaching demo video : Set Induction	http://azamedcollege.com/wp-content/uploads/2021/05/E-Ressources-2017-18.pdf	30/11/2017

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	68	38	68	0	0	6	24	175	62

g									
Added	0	0	0	0	0	0	0	25	0
Total	68	38	68	0	0	6	24	200	62

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Library	https://azamedcollege.weebly.com
Video centre	https://azamedcollege.com/infrastructure/
Recording Camera	https://azamedcollege.com/infrastructure/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
50000	40500	125000	113117

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies: The management encourages and insists the institutions for optimum utilization of the physical resources for day today teaching and administration purpose. The management has established Infrastructure development and maintenance system for the entire campus. Technological assistance is centrally available to all the institutions of the campus which can be accessed and used through an online booking system. Maintenance of hardware and software of IT infrastructure, computers, printers and power backup are maintained through Annual Maintenance Contract. The institution prepares and submits financial requirements to the management, which is approved by College Development Committee. Academic and support facilities: 1. Computer Laboratory: The institution has a well-developed computer laboratory having 24X7 internet facility with speed of 200 MBPS. Each computer is installed with latest software which is updated regularly. The computer laboratory is utilized by B.Ed., B.A. B.Ed., M.Ed., D. El. Ed., M.Phil. and Ph.D. Students. The issuing register is maintained by computer instructor. 2. Educational Technology Laboratory: The Educational Technology Laboratory is well equipped with OHP, K-YAN, CD player, radio, tape recorder, TV, projectors, DLPs, LCD projectors etc. These electronic devices are frequently used by the faculty members and the students. 3. Other Laboratories:

- The Institution has Language laboratory, Psychology Laboratory and Science laboratories.
- Standard Operational Procedures for equipment and instruments are strictly followed
- Dead Stock register is maintained and updated regularly and verified during academic audit.

4. Class Rooms: The institution has ten ICT enabled and three smart classrooms. The laptops, notebooks and DLP projectors are made available to the faculty members for the classroom activities. Each

micro group is allotted a laptop or net-book that can be used throughout the year. 5. The institution has a multipurpose hall, an auditorium, Pavilion Hall (200 capacity) and a centrally located A. R. Shaikh Assembly hall (560 capacity) which can be used for conducting seminars, conferences, workshops, symposia and Co-curricular activities. 6. The institution has well-furnished principal's cabin, office, staff room, resource room and conference room. 7. Library: The library has a vast collection of books and the records are fully computerized, it includes fully automation system (ILMS) Vridhhi 2.00 Every student procures a Library Card within a week of getting admission and can issue books as per the requirement and can access online journals and magazines from E Library. 8. Research Room: The institute has research room where research theses of M.Ed., M.Phil. are kept for the research scholars 9. Sports Complex: VM Gany Sports Complex is available to the students for various sports activities. The sports complex has Athletes Rehabilitation and Treatment Centre, Cricket, Badminton, tennis, table tennis, basketball, volleyball and carom facilities. The ground has 400 meters running track and separate Gymnasium for males and females. Expert guidance for training in various sports and games activities is provided. These facilities can be utilized as and when required with prior permission of the parent institution. 10. Campus: The institution has a huge, neat, clean, green and plastic free campus.

<https://azambecollege.com/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial assistance Haji Gulam Mohammad Azam Trust Scholarship	12	85000
Financial Support from Other Sources			
a) National	Central Sector Scheme Of Scholarships , Minority Post Metric scholarship	67	693500
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
State level seminar on -Standardization of tools in research	08/12/2017	46	BCUD, Savitribai Phule Pune University.
National Conference on - Multiculturalism in changing times	15/01/2018	60	BCUD, Savitribai Phule Pune University.

State level seminar on - Plagiarism	02/02/2018	58	BCUD, Savitribai Phule Pune University.
Guest lecture on- Fostering Gender Sensitization in 21st Century Classroom -	15/09/2017	113	Dr. Purva Bharadwaj
Health and yoga	15/09/2018	98	Asst. Prof. Asfiya Ansari
Coral Draw	01/07/2017	30	Asst.Prof. Asma Shaikh
Developing 3Cs of Life Skills	17/09/2017	77	Dr. Sunita Hiremath
Mentoring (Teaching Competency 1)	16/09/2018	55	All faculty members
Mentoring (Teaching Competency 1)	10/07/2017	49	All faculty members
Simulation lessons(B.A.B.ED.)	10/02/2018	50	Asst.Prof. Prachi Tambe
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Guidance for NET/SET/TET	22	82	2	65
2017	Subject wise guidance (Lecture on TET and CET)	Nil	97	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
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Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
MCE Societys Junior college Green Wood school Don Bosco High school. Fr Agnells Vidyankur Secondary School	49	25	Kothari international school. Army public school. Mount Carmel school Poddar international school poonawala English high school. Bishops school undri	114	98
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	M.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	Y.C.M.O.U	DSM
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	Abeda Inamdar Senior College	M.A(Political Science)
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	IGNOU	M.A(Psychology)
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	SPPU	M.A(Hindi)
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	Anajali Morras Foundation ,Ghole Road	Diploma in Learning Disability
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	Poona College	M.Com
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	S.M.Joshi College	M.A(History)
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	Poona College	M.A(English)
2017	1	B.Ed	H.G.M.AZAM COLLEGE OF	Abeda Inamdar	M.Com

			EDUCATION	Senior College	
2017	2	B.Ed	H.G.M.AZAM COLLEGE OF EDUCATION	H.G.M.AZAM COLLEGE OF EDUCATION	M.ED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cookery competition	Institutional level	24
Best out of waste competition	Institutional level	13
Bridal make-up competition	Institutional level	15
Hairstyle competition	Institutional level	15
Mehndi competiton	Institutional level	11
Fashion show	Institutional level	92
Dance	Institutional level	182
Health and yoga activities	Institutional level	98
Woman's Day Celebaration	Institutional level	211
Poster Presentation Competition	Institutional level	50
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active Gymkhana Managing Committee formed at the beginning of every academic year. This committee is constituted as of the students, by the students and for the students in a democratic way. The students of all the classes are motivated to contest for the elections. Students who are interested give their nominations and GMC canvassing is

organised where the contested members appeal and convince the students to vote for them. Proper and transparent elections followed by counting the votes is done. Soon after vote counting the elected members are announced and are given the responsibilities which they have to take care of throughout the year. The student members elect the General secretary, class representatives for all the classes, Art circle secretary, Sports secretary, debate secretary, Science Laboratory secretary, Computer Lab Secretary, excursion secretary, Magazine secretary . The GMC members are actively engaged in all the activities organised by the institution right from the inception of the activity to its execution. The GMC helps to voice the concerns and thoughts of the students to the Principal, and the periodic meetings enable us to coordinate and execute various events that help ensure the smooth functioning and discipline of the institution. The GMC acts as a bridge between the students , teachers and the Principal. The main aim of GMC is to bring about an all round development of the students by organising and engaging them in various curricular, co-curricular and extra-curricular activities. The representative members are included in committees like anti-ragging committee, Grievance redressal committee, Magazine Committee, Sports committee, Library committee , cultural committee, etc. The representative students in the Grievance redressal Anti-Ragging committee along with teacher members addresses the grievances of students (if any) and ensure zero ragging incidents in the institute and also spreads awareness among students against any type of ragging activities. It maintains discipline among the students. The library committee helps to follow the general rules and regulations of the library and To formulate ways and means for efficient use of Library resources. The cultural committee co-ordinates various cultural activities and events throughout the year. Every year the institution organises various competitions and annual social gathering which showcases the cultural talent of students. The sports committee organizes various health and yoga activities , sports activities designed to serve the interests of the student's sports and other recreational activities i.e. both indoor and outdoor. Apart from all the above activities the institution every year organises various state, national and international level workshops, seminars and conferences. The GMC members are actively engaged in all the activities. The activities help to develop leadership skills, life skills among the students and also helps in imbibing social values.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes The main objectives of the association are 1. To encourage and nurture the interaction between Alumni and the Institution mutually benefitting both. 2. To urge the Alumni to take interest in the process and development of the Institution. 3. To promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them. 4.To organize and support recruitment activities for the students of the Institution. 5. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni . 6. To mentor students of the Institution on various professional careers available and support them through various activities such as workshops, conferences, seminars, expert lectures , etc. 7. To encourage and support students of the Institution in sports, cultural and extra-curricular activities. Considering the above objectives the alumni association of the institution contributes in many different ways for the growth and improvement of the institution. The students of the institution are benefitted in various ways such as placement, lectures from experts , career guidance, preparation for competitive exams , mentoring, etc. The institution conducts two alumni meets every year for the engagement of alumni.

5.4.2 – No. of enrolled Alumni:

495

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association of the institution conducts regular meetings with its alumni so as to encourage and nurture the interaction between Alumni and the institution. These meetings also intend to urge the alumni to take interest in the development of the institution. Every year Two meeting are organised , one in the beginning of the academic session and the other towards the end of the academic session. These meetings are conducted to find the development and progress of the alumni in their areas of work. The alumni are also involved in the curricular and co-curricular activities of the institution. In this academic year two workshops were organised by our alumni for the current batch students of various programmes. The first workshop was on the theme " Creativity"conducted by Mrs. Shabana Rajpari (Alumni , B.Ed.2009 batch) on 30th September 2017. The second workshop was on "Event Management conducted by Farah Gostasppi (Alumni , 2009 Batch) On 20th February 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Organization of 'Marathi Bhasha Sanvardhan Pandharwada': As per Maharashtra Government guidelines, institution decided to celebrate this event from 1s t- 15th January, to preserve glory of Marathi language. Principal, IQAC coordinator, GMC chairperson along with faculty members discuss about detail planning and organization of various activities for the entire event. For conducting activities, a team comprising of representative heads is appointed from faculty members who are having sound knowledge of Marathi. Brainstorming among team members helps in enlisting activities to be organized during the event, it includes inauguration of book exhibition, visit to Bhillar 'Village of books', competitions like, Poem recitation, Sketching, poster making, quiz, fancy dress and Maharashtrian food court. Meetings are conducted by program coordinators with faculty, representative heads, GMC student representatives and volunteers to assign responsibilities for effective planning and conduction of the event. Accordingly all members, representatives plan and conduct the event successfully. It enhances team building capabilities, decision making and inculcates leadership qualities amongst all. Students, faculty non-teaching members enthusiastically participated in these competitions. Also, maximum participation from all sister concern institutions help to make the event successful. 2. Basics of Research : The institution encourages develops research attitude among students by arranging various research based activities. For this Principal, IQAC and ARC suggest and finalize plan for the activities to be implemented in the year regarding conduction of research. At institutional level, different programs conduct research as follows: 1) B.Ed. : Department in charge orients students regarding Basics of Research. Students of B.Ed. are allotted to their micro group in charges for research guidance. Students select the area and topics of research with the help of micro group in charges and prepare their research proposals. Students in various microteaching groups help one another at every step of research. After completing the research work, a final report is prepared and presented before the group. 2) M.Ed.:- Research guides are allotted to the students. As per the planning, the

research department in-charge orients all the students about research work to be conducted. Detailed guidance and support is provided to the students in their research work, it includes selecting area of educational research, identifying the research problem, review of related literature, preparing presenting research proposal, development of data collection tools, data analysis and the final submission of research report dissertation. 2) M. Phil. Ph.D.:- Institution provides motivation and guidance to research scholars at every step of their research related work for this, timely meetings are held with guides. Lecture series on various aspects of research is conducted for guiding our research scholars, In this, experts from university are invited by research centre. Guidance includes selecting area of educational research finalizing the topic, tool preparation, data analysis and the final submission of dissertation thesis. Research scholars are oriented about documentation work, research article publications and use of library E- database effectively. These two activities are best examples of decentralization and participative management in the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In the year 2016 - 2017, the syllabus of D.El.Ed. Course is revised by MSCERT (Vidya Parishad). This year various training programs are arranged regarding implementation of the new syllabus, our faculty members actively participated in these training workshops. The principal of the institution is coordinator of Faculty of Education, Savitribai Phule Pune University. Faculty members of the institution actively participated in various sessions regarding review of the revised syllabi of B.Ed. and M.Ed. program which were initiated by the University.
Teaching and Learning	Faculty members use innovative teaching-learning approaches such as, collaborative and cooperative approaches, experiential learning, 5-E learning, as per the content. Various technological aids are used for effective delivery of content. Supervised study sessions are arranged for the students of all programs for improving their performance. Some of the programs that supplement teaching learning process, for the current year are Guest lectures on 'Fostering Gender Sensitization' and 'Imbibing Democratic Values in 21st Century Classrooms'. Workshops on 'Disaster Management Mitigation Skills' Seminars on

'Plagiarism' and Standardization of tools in research'. Conferences on Multiculturalism in changing times, and Empowering Women through Education

Examination and Evaluation

At the beginning of the academic year, a schedule for continuous internal evaluation for theory and practicum is prepared by the faculty members. Faculty members use different innovative evaluation techniques along with techniques given in the syllabus such as MCQ, seminar presentations, tutorials, internal tests, preliminary examination, group discussions, poster and e-poster presentations, scrap books, written exams, etc. Internal Evaluation committee monitors the entire evaluation process of the respective programs. The committee also takes note of the grievances with respect to examination.

Research and Development

Institution is a research centre for programs in Education as Ph.D. and M.Phil. Azam Research Forum is established for developing research skills and habit among students of all programmes. Institution organizes induction sessions, seminars on research innovations, research based lecture series, to facilitate research Students are encouraged to participate in various research based competitions, events, lectures, etc. Faculty members are motivated and guided for undertaking research projects, presenting as well as publishing of papers articles in various journals. This year, 1 faculty member received sanction for the minor research project and 3 Faculty members attended Ph.D. course work.

Library, ICT and Physical Infrastructure / Instrumentation

A separate Website (<https://azambecollege.weebly.com/>) is developed, for providing access of various open educational resources (OER) to students of all programmes. (NIOS,NDL, Shodhganga, SWAYAM, MSCERT, CBSE, IGNOU) Institution has subscribed N-LIST database membership on which online research publications, are available for reference. Faculty members have registered for National Digital Library (NDL). Advanced technology is used to make library services more users friendly. Library resources are made available to all through ERP system. Vriddhi, the

Library Automation software is used for this purpose. E-resources and ICT enabled classrooms help teachers in their teaching learning.

Human Resource Management

Management insists on recruitment of qualified and ICT enabled candidates. The institution organizes different training programs, workshops, conferences, seminars, etc. for teaching faculty members and non-teaching members for up gradation of their knowledge and skills. Faculty members attended various professional development programmes for quality improvement such as, Refresher courses, Orientation Programmes, Ph.D. Course work, etc.

Industry Interaction / Collaboration

The institution develop linkages with SCERT, Practice Lesson schools, Internship schools, Academic institutions, Research institutions, Placement institutions, Social institutions such as, orphanages, old age Homes, etc., for organization of various curricular and co curricular activities. MoU is signed with 'School of Art', Azam Campus for the academic benefits of both the institutions. Activities such as, 'Workshops on Art and craft' and 'Workshop on Teaching aid' are conducted in collaboration. Another MoU is signed with Ideal English Medium School, Hadpsar for the academic benefits of both the institutions. Activities such as, placement, conducting internship and teacher training are conducted in collaboration.

Admission of Students

Admissions of B.Ed. B.A .B.Ed. M.Ed. programmes of the institution are carried out as per the rules and regulations of DHE. D.El.Ed. Programme follows rules and regulations of DIET for institutional level admissions. 'Admission cell' of the institution gives guidance technical assistance to the candidates of all the programs at every step of the admission process. Institution takes extra effort, to make admission process more student friendly by providing them assistance at every stage of online admissions. All the necessary information that could help the students at the time of admission is being uploaded on institution website.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Institution lays emphasis on utmost use of technology, for this it provides computers and campus domain with Google suite, 24X7 internet connection to all faculty members. The Principal and administrative office seek instructions from the management through e-governance system. Principal shares the information with the management, department heads, faculty members through e-governance which includes emails, WhatsApp groups, SMS, etc.</p> <p>Library and Office is also computerized. ERP Cloud Software is introduced to the faculty members, they develop annual plan, unit plans, Lesson plans and internal assessment plan under title Teacher's module through cloud. Students' attendance is being recorded through cloud software.</p>
<p>Administration</p>	<p>The institution uses ERP software for effective administration. It consists of various modules such as Office management, library management, Admissions and student database and financial accounting. Communication at all the levels is carried out through official mails and WhatsApp groups. Record preparation, submission and reporting are done through official mails only. Scholarship form filling, QIP form filling are also through online mode. Submission of AISHE data, MIS information is done online.</p> <p>Institution communicates with the University through its webmail account.</p>
<p>Finance and Accounts</p>	<p>Accounts Section uses updated version of Tally ERP system to maintain its books of accounts. Salary of the faculty members, non-teaching members and support staff is transferred digitally. The PF of faculty members is also sent to EPFO through e-banking.</p> <p>Income tax professional tax paid online. All transactions like Exam fees, Eligibility, Pro-rata, affiliation fees Paid by NEFT to various departments of Savitribai Phule Pune University.</p>
<p>Student Admission and Support</p>	<p>Information regarding admission process of various programs offered by the institution is uploaded on the website. The details (phone No. and WhatsApp) of the Faculty members are</p>

	made available on the website, wherein the candidate can clarify their doubts and queries. Admission support is given to the students if needed, such as online CET form filling, option form filling, online scholarship form filling, etc. Library website (https://azambedcollege.weebly.com/) provides access of various open educational resources (OER) to the students of all programmes such as, SAWYAM, E-books, etc.
Examination	Institution follows all guidelines of Savitribai Phule Pune University for examination conduction. Institution uses e-governance in examination process, wherever possible like, supporting students for filling of online exam form, generating of online fee challan, generating hall tickets. Question papers are received online from the University during the examinations period. Internal marks are filled online on University portal. Internal exam question papers, supervision time table, examination time table, etc prepared in softcopy and circulated online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Asst. Prof. Deepa Yogesh Muknak	State level Seminar on Equalization of education opportunities in India Organized By Shri Martand Bhairav Adhyapak Mahavidyalaya, Pune with Savitribai Phule Pune University.	NIL	500
2017	Asst. Prof. Rizwana Daulatabad - Shahnaz Shaikh -Amita Dambir	Workshop/training on second year D.EL.ED new syllabus 2016 organized	NIL	200

		by D.I.E.T. and Sevasedan adhyapika vidyalaya		
2017	Asst. Prof. Rizwana Daulatabad - Shahnaz Shaikh - Navsheen Shaikh	Workshop on constructivism and lesson note preparation organized by Sakshi Urdu D.EL.ED college for girls	NIL	300
2017	Asst. Prof. Rizwana Daulatabad - Joseph Fransis	Workshop on Science pedagogy organized by S.C.E.R.T.	NIL	300
2017	Asst. Prof. - Shahnaz Shaikh - Navsheen Shaikh - Anuradha Reddy	Workshop on Hindi pedagogy and English pedagogy organized by S.C.E.R.T.	NIL	400
2017	Asst. Prof. - Rizwana Daulatabad - Pratima Doshi	Workshop on Social Science organized by S.C.E.R.T.	NIL	300
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	One day symposium on Imbibing democratic values in 21st century classroom	Nil	29/07/2017	Nil	21	Nil
2017	One day State Level seminar on Implementation of QCI	Nil	05/08/2017	Nil	29	Nil

2017	One day seminar on Fostering Gender Sensitization in 21st Century Class room	Nil	15/09/2017	Nil	26	Nil
2017	Guest lecture on Disaster Management and Mitigation Skill	Nil	16/10/2017	Nil	21	10
2017	Two Day State level seminar on Standardization Of Tool In Research	Nil	08/12/2017	09/12/2017	31	Nil
2018	Two days National Conference on Multiculturalism in changing times	Nil	15/01/2018	16/01/2018	29	Nil
2018	State level seminar on Plagiarism	Nil	02/02/2018	Nil	25	Nil
2018	International seminar on Empowering women through education	Nil	17/02/2018	Nil	29	Nil
2017	Nil	Workshop on 'First aid,	29/07/2018	Nil	2	9
2017	Nil	Workshop on 'Disaster management : Fire Extinguisher'	02/11/2017	Nil	3	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course for 'Teacher educator', organized by Academic staff college, Savitribai Phule Pune University	2	08/09/2017	28/09/2017	21
Orientation programme organized by Academic staff college, Savitribai Phule Pune University	1	02/09/2017	20/09/2017	19

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	Nill	2	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1) Provision of payment of, advance salary, to the faculty members on the Occasion of Diwali and Eid festivals. 2) Concession is given, in the treatment charges, for the faculty members, at Z. V. M. Unani Medical Institution, M. A. Rangoonwala Institution of Dental Sciences and M. A. Rangoonwala Institution of Physiotherapy. 3) Provision of Loan for faculty members from 'Azam Campus Employees Credit Co. Op. Society'</p> <p>4) Promote faculty members for self development such as, pursuing higher education, allowing for</p>	<p>a) Provision of payment of, advance salary, to the non teaching members on the Occasion of Diwali and Eid festivals. b) Concession is given, in the treatment charges, for the non teaching members, at Z. V. M. Unani Medical Institution, M. A. Rangoonwala Institution of Dental Sciences and M. A. Rangoonwala Institution of Physiotherapy. c) Provision of Loan for non-teaching staff from 'Azam Campus Employees Credit Co. Op. Society'</p> <p>d) Promote non teaching staff for self development such as, pursuing higher</p>	<p>1) The management gives financial assistance for economically weaker students, 2) Students of all programmes are orientated about scholarships such as, Central Sector schemes of scholarships, Minority Post-metric scholarship and State Govt. Post Metric Minority scholarship. 3) Doctors are available at the campus.</p>

attending various professional development programmes, etc.
5) Documentary Support is provided to the teaching faculty in case of home loan.

education, allowing for attending various professional development programmes, etc. e) Provide 2 sets of institution's uniform, to the support staff.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: - being a self financed institution, the income and expenditure details are monitored through the internal audit system, set up by the management. Accountant of the institution keeps the records of income and expenditure throughout the academic year. Quarterly audit of the institution is being carried out by the chartered accountant appointed central by the management. In addition to quarterly audit, Auditor prepares the annual audited report at the end of financial year. Suggestions given by the auditor for improving financial system are incorporated with the help of finance committee.
External Audit: - External audit is carried out only in case of grants received by the concerned institutions / authorities etc. For the current academic year institution received grants for two state level and two national level under Quality Improvement Program of Savitribai Phule Pune University. Internal audit about the income and expenditure of the conferences is done by Internal auditor and external audit is carried out by the finance section of Savitribai Phule Pune University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mrs. Abeda Inamdar ,Asst. Prof. Mumtaaz Shaikh,Haji Gulam Mohd. Azam Education Trust Scholarship	85000	Financial assistance for economically weaker students for paying fees
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6.4.3 – Total corpus fund generated

190280

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Internal Marks Moderation Committee of Savitribai Phule Pune University, Pune	Yes	IQAC, Internal Evaluation Committee
Administrative	No	NIL	Yes	CDC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

First aid Workshop: This first aid workshop is organized for the support staff to give them basic knowledge and demonstration about how to provide first aid such as, bandaging, massage, using spray, painkiller, etc. 2. Disaster management Workshop : Disaster management workshop is organized for the support staff to give them basic information about fire prevention and safety. It covers the information about causes types of fires, use of a fire extinguisher, etc. 3. Workshop on Emotional - wellbeing: Emotional wellbeing workshop is organized for support staff to explain them the importance of emotional well being. It includes analyzing their own thoughts, tips for maintaining balanced emotional state, how to overcome negative thoughts and importance of happy and healthy life. 4. Workshop on Record maintenance: Record Maintenance workshop is organized for support staff to explain them importance of keeping systematic records. It covers how to make year wise files, how to save records on the computers, how to keep back up of the records, etc.

6.5.3 – Development programmes for support staff (at least three)

1. First aid Workshop: This first aid workshop is organized for the support staff to give them basic knowledge and demonstration about how to provide first aid such as, bandaging, massage, using spray, painkiller, etc. 2. Disaster management Workshop : Disaster management workshop is organized for the support staff to give them basic information about fire prevention and safety. It covers the information about causes types of fires, use of a fire extinguisher, etc. 3. Workshop on Emotional - wellbeing: Emotional wellbeing workshop is organized for support staff to explain them the importance of emotional well being. It includes analyzing their own thoughts, tips for maintaining balanced emotional state, how to overcome negative thoughts and importance of happy and healthy life. 4. Workshop on Record maintenance: Record Maintenance workshop is organized for support staff to explain them importance of keeping systematic records. It covers how to make year wise files, how to save records on the computers, how to keep back up of the records, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

. Azam Research Forum is established for developing research skills and habit among students of all programs. 2. Organization of State and National level Conferences under Quality Improvement Program, Board of Deans, Savitribai Phule Pune University. 3. Proposals of minor research projects submitted by the faculty members to the University and they also received sanction for the same. 4. Separate website (<https://azambedcollege.weebly.com/>) is developed for the library, for providing access of various open educational resources (OER) to students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	One day symposium on Imbibing	01/07/2017	29/06/2017	Nil	132

	democratic values in 21st century classroom				
2017	One day seminar on Fostering Gender Sensitization in 21st Century Class room	01/07/2017	15/09/2017	Nil	139
2017	Workshop - Implementation of QCI	01/07/2017	05/08/2017	Nil	97
2017	State level seminar on Standardization of tools in research	23/10/2017	08/12/2017	09/12/2017	77
2017	National Conference on - Multiculturalism in changing times	23/10/2017	15/01/2018	16/01/2018	89
2018	State level seminar on Plagiarism	06/01/2018	02/02/2018	Nil	83
2018	International seminar on Empowering women through education	06/01/2018	17/02/2018	Nil	542
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Symposium on "Imbibing democratic values in 21st century classroom"	29/07/2017	Nil	127	5

Guest Lecture on "Fostering Gender Sensitization in 21st century class room	15/09/2017	Null	132	7
International seminar on "Empowering women through education"	17/02/2018	Null	577	5
Guest Lecture on Sexual Harassment	20/01/2018	Null	121	3
Women's Day Celebration	08/03/2018	Null	139	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Guest Lecture on Disaster Management and Mitigation Skills: Institution organised guest lecture on Disaster Management and Mitigation on 16th October 2017, Dr. Anil Dandekar, the resource person focused on different areas like types of disaster, nature of disaster, consequences of disaster and measures to be taken. It gave the student knowledge and understanding as to how various disaster can be avoided. The lecture developed an insight related to preventive measures to be taken depending on the nature of the disaster. The institution has already installed fire extinguishers at different floors. Keeping this in mind a demonstration was given on the use of fire extinguishers. The lecture also briefed the students about simple precautions to be taken at home place.

Guest Lecture on Climate Change: Institute arranged a guest lecture for climate change on 9th October 2017. Resource Person Asma Shaikh, highlighted various causes of climate change. The speaker also spoke about global warming and its effects on living world. Through this session students were made aware of tree plantation and how it can reduce global warming. Students planted few saplings. Leading to this, students also planted few trees in their vicinity.

Guest Lecture on Substitute for Plastic was arranged 2nd March 2017. Resource person Hashmat Shaikh spoke about the hazardous effects of plastic on humans as well as on environment. The lecture was so convincing that a drive was started by the students where the students made paper bags. Students started using paper bags and jute bags instead of polythene and plastic bags. Students even distributed handmade paper bags in their vicinity. Use of LED lights is another initiative taken by the institution. This initiative is taken keeping in mind to get rid of ill effects of global warming, less consumption of electricity. The peer group appoints a leader in the group who is responsible to check whether the electrical appliances like tube lights, fans etc. are switched off before leaving the class.

Flex and Sign Boards: Various flex and sign boards are posted in the campus at various spots for making the campus clean and green. Sign boards like No Parking, Pollution free zone, green and clean campus, Do not litter, Use Waste bin are posted. Flex presenting the importance of waste management, importance of use alternate energy resources, importance of trees, ill effects of use of plastic etc. are also posted in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1

Rest Rooms	Yes	6
Special skill development for differently abled students	Yes	4
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	28/11/2017	1	Mahatma Jyotiroa Phule Pun iyathiti Rally	Community Awareness For women education	283
2017	1	1	02/12/2017	1	Eid - E - Milad Un - Nabi Rally	Communal Harmony	178
2018	1	1	19/02/2018	1	Shiv Jayanti Rally	Community Awareness to convey thoughts of Shivaji Maharaj	267
2018	1	1	14/04/2018	1	Dr. Babasaheb Ambedkar Jayanti Rally	Promoting constitutional obligation amongst the community	137
2018	1	1	15/01/2018	2	National Conference on Multiculturalism in Changing Times.	Multiculturalism in Changing Times.	89
2018	1	1	17/02/2018	1	International Seminar on Empowering	Empowering Women through Education	582

					Women through Education		
2018	1	1	15/03/2018	1	Drive to control pollution	Sound Pollution	190
2018	1	1	21/03/2018	1	Drive to control pollution	Air Pollution	181
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics for Teachers	18/06/2017	As per the instructions given by the management, Professional Ethics for Faculty Members is prepared and is displayed at the office entrance. It is mandatory that all faculty members follow the Professional Ethics and the Code of conduct. Head of the institution and the coordinator keeps a check whether the code of conduct is followed properly by all the faculty members. If anyone fails to do so, a report is prepared which is submitted to CDC.
Students Code of Conduct	02/07/2017	The institution has developed a Code of Conduct for students where they have to abide the rules and regulation of the institution. The GMC members are included in various committees like anti - ragging committee, grievance redressal committee. The institutions follow a particular system, the representative of the Grievance Redressal Committee along with teacher members addresses the complaints lodged by students and effectively resolves the grievance of the students. It helps to maintain discipline in

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers day function	06/09/2017	Nil	153
Community Service	26/12/2017	31/12/2017	147
Hindi day function	14/09/2017	Nil	152
Makar Sankrant Function	22/01/2018	Nil	158
Literacy Day Celebration	16/09/2017	Nil	127
Christmas function	05/01/2018	Nil	155
Spoken Marathi academy- Marathi Language	11/01/2018	Nil	159
Science Day Celebration	28/02/2018	Nil	243
One day Symposium - Imbibling democratic values in 21st century classroom.	29/07/2017	Nil	132
One day seminar on- Fostering gender sensitization in 21st century	15/09/2017	Nil	139

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• **Paperless Communication:** Institution has adapted paperless strategy for communication purpose. All notices are received through mail. E- governance is adopted in various areas like planning and development, Administration, finance and account. • **No Horn Zone:** Faculty and Students are not allowed to honk horn in the campus. Signboard indicating no horn zone are posted at various places. All the faculty members and students are obliged to follow the rules. If they don't abide the rules, strict action is taken. • **Green Habitat:** The campus showcases a huge biodiversity in plants. Most of the plants in the campus are of indigenous variety. Trees are named according to their common name and scientific name. Management has appointed few members who take care of the trees like watering them daily, providing manure and fertilizers and also clearing the nearby areas of trees. It gives a lush green appearance to the campus. • **Smoke free and tobacco free Campus:** The management emphasizes on pollution free campus. Anyone found smoking or using tobacco in the premises is penalised. Individual is fined on breaking the rules and regulation of the campus. • **Cleanliness:** The management is too much concerned related to cleanliness of the campus. There are waste bins placed at a distance of 100 meters. The responsible members keep a check on cleanliness of each and every institution of the campus. Sanitary cleanliness is also taken care of. There are cleaning vans which keep cleaning the campus throughout the day. • **Waste**

Management: Management has taken an initiative for proper disposal and utilisation of waste. A Compost pit is prepared in the campus. The waste from all over the campus is collected, segregated and the solid waste is dumped into the compost pit. Manure is prepared from this waste. The same manure is used for the trees which are planted in the campus. • Green Galaxy: It is essential to be connected with nature so as to feel the energy exerted by the nature. For this purpose, green galaxy is developed, where students spent their time enjoying with nature. Plants help students to turn their stress into positive energy, which gives them pleasure. Students experience peace and calmness over there. In this concrete jungle where hardly we find trees in our nearby areas, at the same time green galaxy helps students to experience the nature and to be connected with it. • Vermicompost Pit: A vermicompost pit is prepared in the campus. The main objective of preparing vermicompost pit, is to manufacture organic manure. The same organic manure can be utilized for the trees. Instead of using chemical fertilizers, this organic manure is used, which will help the soil to retain its fertility and no harm is caused to the soil organisms which helps in fixing atmospheric nitrogen.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1. Azam Research Forum Goal: • To develop research culture among the faculty members, research scholars, U.G and P.G. students of the institution. • To organize special lectures on contemporary research topics by renowned experts in key areas. • To discuss and inquire recent research areas and to get innovative ideas for further research. • To develop and strengthen research writing skills of existing researchers by conducting lectures and workshops. • To acquaint the researchers with the research ethics / ethical issues in research. Context: Research in its simplest sense is a systematic investigation (i.e. the gathering and analysis of information) designed to develop or contribute to generalisable knowledge. Research related to education is varied and complex, rarely amenable to precise measurement or given to all-encompassing solutions to its many challenges. Nevertheless, the continued pursuit of improved knowledge and understanding of all aspects of education is vital for our democracy and social wellbeing. With this perspective the institution endeavours to build research capacity and foster research engagement among the faculty members and students of all the programs. A research forum is established in the institution which organises various research related activities, discussions, lecture series, workshops, conferences, etc. for the research scholars. 1. Research lectures and orientation sessions: The Academic Research Coordinator of the college with research committee members plan and prepare for various lectures and sessions catering to the essentials of research for all the scholars of UG, PG, M.Phil. and Ph.D. It encompasses lectures on proposal preparation, Review of related literature, research methodologies, tools and techniques of data collection and data analysis, report writing and research article writing. To orient the students on these topics eminent key speakers from various Teacher Education Institutions and Universities are invited. 2. State level seminar on -Standardization of tools in Research: The main objective of the seminar is to bring academicians, scholars, teachers and students on one platform to attain valuable information and suggestions regarding Standardization of tools in Research. In order to make the research study more objective, systematic and authentic, the construction of tools and selection of the techniques for collecting data are of prime importance in Education. In research standardized tools are very important as they are useful for measuring accurate results. The resource persons highlighted the various aspects of tools and techniques and the standardisation procedures for the same. 3. State level seminar on Plagiarism: Research ethics that is applying moral rules and professional code

of conduct is an important aspect for a researcher. It is very important to adhere to ethical norms in research. It helps in prohibitions against fabricating, falsifying, or misrepresenting or misusing research data. To make and help the researchers aware about plagiarism which is also an ethical issue was initiated by the institution. The Resource persons spoke about the concept and types of plagiarism, how plagiarism should be a concern to a researcher, ways and means to overcome/ avoid plagiarism in their researches.

4. National Conference on Multiculturalism in Changing Times: To bring into light the recent trends in researches, a national conference on "Multiculturalism in Changing Times" was embraced by the institution. The conference called attention to various features of multiculturalism. More importantly it provided a tribune for novice researchers to participate in the discussion and present their research work.

5. Mentor- Mentee discussion session: The institution has a well entrenched system of mentor wise guidance to the research students. The mentors frequently orient and discuss the research work of the students. Appropriate guidance is provided to the students at each and every step/ stage of the research work.

Evidence of Success:

- It fostered the interest of the students towards research, its characteristics and facets.
- It helped in developing research skills required for reviewing, conducting and reporting research.
- It promoted a sense of understanding among the students to identify various areas and disciplines for research thereby motivating them to take up interdisciplinary researches.
- These activities motivated researchers to come forward to present their research in a common forum.
- The students developed the skills and competence to write research article, present it in technical sessions of national conference. Also to mark their achievement their research papers/ conceptual papers were published in the conference proceeding/ UGC approved Journals.
- These activities led the students acknowledge the importance of research ethics.

Problems encountered:

- Developing the skills required for research is a challenge. The students require time and guidance to develop these skills. The lectures, workshops, seminars, etc. help the students to acquire these skills and attitude.
- Adopting the research language is also a concern. Sessions for how to write research articles and report writing helps the student to develop the required language competency.

Resources Required :

- Library
- E-resources- online journals
- Shodhaganga
- Inflibnet
- Resource persons from various universities, states and countries.

Best Practice: 2 Title of the Practice: Gender Equity and Equality Goal: 1. To create awareness related to gender equity and equality. 2. To acquaint the students with the measures/ ways to bring in gender equity and equality. 3. To develop a sense of respect among students towards (opposite) gender. Context: Gender equity means fair treatment among women and men according to their respective needs. Gender equality is when people of all genders have equal rights, opportunities and responsibilities. The knowledge of gender equity and equality is prosecuted in our students, who are future teachers, as they have to cater to both genders at their work place/schools. They should be in a position to deal with the students in a balanced way. With this thought, the institution organizes various activities, thus preparing future teachers to lead their professional life/ career. The activities arranged by the institution are as follows:

1. Guest Lecture on Imbibing Democratic Values in 21st Century Class Rooms: The main aim of the institution in arranging this guest lecture was to discuss the spirit of values mentioned in the Indian Constitution like equality, fraternity, scientific temperament, justice and how they can be imbibed in our students. The resource person described how democracy is fundamental to govern our country and that true democracy begins at home. The speaker emphasized that, teachers should play a vital role in inculcating democratic values in young children. Through the lecture, students were briefed about the various ideas and values that can help to develop students into responsible citizens of democratic India. The qualities like tolerance, acceptance, global awareness, reflection and equal justice are explained in detail.

2. Guest lecture on

Fostering Gender Sensitization in 21st Century Class rooms: To make the students aware about gender equality, the institution arranged a guest lecture related to gender sensitization in 21st Century Class rooms. The lecture helped the students to get a better understanding related to gender equity. Students were made aware that each gender holds an equal position in society. Equal rights are given to men and women. It also created awareness related to gender empowerment. It highlighted few gender assumptions which are valid and which are stereotyped. It gave a clear and precise view to understand, "Gender" is not about Men or Women, and rather it's about "People".

3. Organization of Rally on the occasion of Death Anniversary of Mahatma Phule: Mahatma Phule and his wife Savitribai Phule led a foundation of Women Education in India with especially in Maharashtra. Both of them had taken endless efforts for education of girls. To make the students and the community aware about the efforts taken by both of them with respect to educational and social reforms in Maharashtra, a rally is organized by the institution every year.

4. International seminar on Empowering Women through Education: The main objective of the seminar was to make students aware about the role of education in empowering women and also to discuss various issues related to women empowerment. The resource persons enriched the students on importance of women education, in the sense they become aware about their rights and also become independent. The resource persons explained about various reasons of denying education to women and focused on various issues like: ? Creating awareness among men, ? Role of various factors other than Education in women empowerment, ? Relation between Education and human trafficking, ? Extension of women empowerment program in rural areas. The seminar gave an insight to the students that, for safe, secure and prosperous future of the Nation, Empowerment of Women is must. Evidence of Success: • The students became aware about gender equity and equality. • It developed sensitivity amongst the students towards gender. • The students understood various measure/ ways to bring gender equity and equality in classroom. • Students also understood their responsibility as citizens of democratic country. • The students realised the importance of women education, which plays an important role in making women independent and self sufficient members of the society. • Problems Encountered: Activities are scheduled as per the planning As the activity like international conference had to be organized on a huge scale where the participants outside

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://azambedcollege.com/wp-content/uploads/2021/05/Best-Practice-2017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the institution proposes Quality Education as it's thrust area. Through Quality Education the institution targets all round development of the students. All round development includes developing cognitive, affective and psychomotor domain. Keeping quality education in mind following areas are focused by the institution, they are as follows: Providing Conducive Learning Environment: The institution provides a conducive learning environment to all the students. A good amalgamation of theoretical and practical knowledge is provided to the students. This helps the student to understand the subject in a better way. Continuous guidance and support from faculty members, help students to develop different competency skills amongst them. These competency skills help the student to built their confidence. Excellent library service is available, where students can access the books as and when required. The institution has a computer lab, good internet facility, this helps the student to collect online information, prepare their notes, seminar presentations

videos, etc. for their respective subjects. Supervised Study Sessions are arranged by the faculty members that motivate students to perform better and improve their grades. Thus, the environment provided, helps the students to easily adapt, innovate, communicate, making them overall change makers at their workplace. Research Competency: The continued pursuit of improved knowledge and understanding of all aspects of education is vital for our democracy and social wellbeing. With this perspective the institution endeavours to build research capacity and foster research engagement among the faculty members and students of all the programs. A research forum is established in the institution which organises various research related activities, discussions, lecture series, workshops, conferences, etc. for the research scholars. Economic Sustainability: Catering to the learning environment provided by the institution, students acquire good content knowledge, proper content delivery and become technology competent. Students are in a better position to handle and use technology in their day - to - day teaching learning process. Throughout the year faculty members groom and develop the students in such a way, that they are hired by renowned institutions. This help the student's sustenance in the society and are also economically independent. Values and Ethics: Values and Ethics related to teaching - learning are inculcated in students throughout the year. Democratic values are imbibed through GMC canvassing, students get an experience of contesting elections. The GMC members are actively involved in all the activities organised by the institution. This gives students an idea of working in a democratic society. Values such as sensitivity, empathy, patriotism etc. are inculcated through various activities like, seminar, conferences, guest lectures, workshops, cultural activities, various day celebrations, Rallies etc. The institution has a code of conduct for students, which is mandatory to be followed by every student. As the institution provides professional education, professional ethics are also inculcated in our students. Thus, we provide direct experience, wherein all the values and ethics are inculcated in our students. Hence, the institution promotes all round development of the students through quality education, which portrays the thrust area and reflects the vision of the

Provide the weblink of the institution

<http://azambecollege.com/wp-content/uploads/2021/05/Institutional-Distinctiveness-2017-18.pdf>

8.Future Plans of Actions for Next Academic Year

For academic year 2018-2019, Institution has planning for 1. Planning to organize activities for completing 25 glorious years of institution. 2. Planning of proposals for National/State level conference and seminars under Quality Improvement Program of Savitribai Phule Pune University. 3. Planning to organize Guest lecture and seminar on Gender sensitization such as sexual harassment, awareness of breast cancer and cervical cancer. 4. Promoting research culture through research forum for students and teachers by arranging lecture series on research topics. 5. Plan to introduce new add on courses on Graphic Designing and Life skills for stress management. 6. Planning to organize Inter collegiate competition.