



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	H.G.M. AZAM COLLEGE OF EDUCATION
Name of the head of the Institution	Dr.BHUSHAN TRYMBAK PATIL
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02026447257
Mobile no.	9823676857
Registered Email	prin-bed@azamcampus.org
Alternate Email	anitabelapurkar@azamcampus.org
Address	2390,K B HIDAYATULLAH ROAD, AMAN BUILDING, AZAM CAMPUS,CAMP
City/Town	PUNE
State/UT	Maharashtra
Pincode	411001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. ANITA MAKARAND BELAPURKAR
Phone no/Alternate Phone no.	02029511040
Mobile no.	9823676857
Registered Email	azamiqac@azamcampus.org
Alternate Email	anitabelapurkar@azamcampus.org

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.azambedcollege.com/wp-content/uploads/2021/03/AQAR-Report-2014-15-.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.azambedcollege.com/wp-content/uploads/2021/03/B.Ed.-M.Ed.-2015-16-tentativ-planner-1.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.85	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	21-Jun-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Feedback follow up	20-Apr-2016 1	148
Academic Audit for all programme	20-Mar-2016 4	21
Examination orientation regarding question paper, supervision and answer sheet evaluation with teachers.	25-Feb-2016 1	21
MoU Signing with Sister Institute Allana Management science	15-Sep-2015 1	8
Organization of State and National level conference with BCUD, SavitribaiPhule Pune University	30-Jul-2015 1	326
Discussion on Internal Assessment for all programme with teachers.	26-Jul-2015 1	20
Orientation programme for all first year students	25-Jul-2015 3	143
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
H.G.M.Azam College of Education	Quality Improvement Programme	BCUD, Savitribai Phule Pune University	2016 226	105104
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

New choice based credit system syllabus was carried out through various orientation sessions by experts and planing done and implemented accordingly

Before the External academic audit by Savitribai Phule Pune university ,the College has worked out on Internal Academic Audit. This year the internal audit was done by Principal and IQAC coordinator at the end of term. The verification of documents was done by IQAC Co-ordinator and committee members.

Two state level and one national level conferences were planned and organized under Quality Improvement program of Savitribai Phule Pune University

Workshops were organized for newly appointed teachers of the whole Azam campus sister Institutions based on innovative methods and techniques of teaching learning

College has signed MoU with Allana institute of management science for reasearch,workshop ,seminars and teaching methodology.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Seminars and Conferences	Two state level seminars andone national conference were planned
Workshops and activities planned	Workshop Adolescent Education were organized in the month of December and January respectively.
Activities related to research	Main activity planned for the year was conduction of workshop at every stage of research work. Out of four research based two workshops were organized for M.Ed and M.Phil students, where eminent personalities from the field of education worked as resource persons
Planning of workshops for faculty and other teachers	Workshop was organized for newly appointed teachers of the whole Azam campus sister Institutions. Our faculty memberswere theresourcepersons.
Planning of workshops for students	Planning was done and for the current year various workshop s/Guest lecturers were organized for the students as

decided in the meeting. Main amongst them are workshop on preparing teaching aids by S.C.E.R.T, Event management, etc.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	27-Feb-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

21-Jan-2016

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has MIS to select, collect, align and integrate data and information on academic and administrative aspects. Management Information System (MIS) is a subset of the overall internal controls of a college covering the application of human resources, documents, technologies and procedures by management to solve organizational problems and to bring in automation. The College has adopted the ERP software Vriddhi. In eGovernance, Vriddhi software is used very effectively in the college. The entire admission procedure of the students is interlinked with accounts section, library and college office. A comprehensive database of the students is maintained in this software. This software is used very effectively for MIS. It is one of the unique features of our college. Management information Systems effectively implemented in three main areas of institution i.e. Teaching learning, Administration and Library. Teaching Learning: The College

has adopted the ERP software Vriddhi. Thus teachers and students can communicate, exchange teaching and learning material through this ERP software. Teachers can maintain their Year plan and Unit plan using the teacher diary provided by the software. All administrative communication between the teaching staff takes place either through email or whats app groups. Even the communication between teachers and student staff takes place through email or whats app groups. Administration: Communication between management, Principal, teaching staff and non teaching staff takes place through email and whats app group. The complete administrative system is computerized and uses the software, "Vriddhie". i.e. Admission procedure, internal records and assessments, Accounts, Timetables and tentative planning, Examination and Student records . Library: Library is automated with "Vriddhi" software with barcode technology. The following processes are completed using software. 1. Allotment of Accession Number to Book 2. Serial Control 3. Cataloguing 4. Acquisition 5. Issuereturn 6. Periodical Record 7. Bar Code Printing 8. ICard Printing 9. Book Card Printing 10. Scanning Process 11. The library also has OPAC Facility that enables browsing of Library resources. The Library has subscribed Nlist (<http://nlist.inflibnet.ac.in>) database.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well-planned curriculum delivery and documentation. • B.Ed. and M.Ed. programme adopted Choice Based Credit System (CBCS) from academic year 2015-16 as per revised syllabus by Savitribai Phule Pune University. • Two year B.Ed. programme follows CBCS with annual pattern. M.Ed. programme follows CBCS with semester pattern. B.A.B.Ed. four year integrated programme follows annual pattern. D.T.Ed. programme follows annual pattern. • The academic calendar is prepared which includes various curricular, co-curricular and extra- curricular activities, followed by preparation of year plan, unit plan, and content analysis. • Time table department prepares time table for effective transaction of curriculum. • IQAC conducts regular meetings with faculty members to supervise academic and administrative work of the Institution. • Planning: • Faculty members prepare internal evaluation plan for

their respective courses which includes a practical, an activity and written examination which is submitted to Internal Evaluation Committee. • Following is outline of plan for core courses and practical work (practicing constructivist teaching and enhancing professional capacities):- a. Credits. b. Learning hours. c. Learning objectives. d. Learning outcomes. e. Activities for achieving learning objectives. f. Teacher - student interaction during activities. g. Assessment. h. Documentation of course. • Implementation: • Faculty members conduct syllabus orientation of their respective core courses. The internal evaluation planning is explained to the students thoroughly. Core Courses, practical and activities are then conducted as per the time table. • Faculty members provide guidance to students for selection of optional courses (method subjects and research topic selection). • Faculty member gives guidance to the students for micro teaching lessons, integration lessons, simulation lessons, innovative lessons, practise teaching lessons and internship lessons, research proposal preparation and presentation. • Faculty members make use of variety of methods and techniques which includes collaborative and cooperative teaching in the ICT equipped classrooms for effective curriculum delivery. • Evaluation: • Institution has mentor mentee system to supervise student performance. Mentor gives feedback for micro teaching lessons, integration lessons, simulation lesson, innovative lessons, practise teaching lessons and internship lesson. • Based on academic, co-curricular and extra-curricular performance (gifted learner, slow learner, and average learner), student is guided to improve their performance through Improving Academic Performance Model. • Evaluation of student for practical and activities is as per guidelines of SPPU. • Academic Audit: • Students submit their handwritten journals and practical work files for internal assessment. • Course files are prepared by faculty members for documentary evidence which includes planning of course, learning objectives, learning outcome, activities to achieve learning objectives, evaluation criteria for activities, notices for students and faculty members and consolidated marksheets. • Academic audit is done for course files along with student journals and practical files. • Faculty members prepare report on various co-curricular and extracurricular activities

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Corel Draw	NIL	07/11/2015	10	Employability skills	Students can create visiting cards, letter head, banner, and brochure.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	EDUCATION	24/07/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BEd	EDUCATION	15/06/2015
MEd	EDUCATION	15/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	43	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Developing 3Cs of Life skills	03/08/2015	45
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION	98
MEd	EDUCATION	30
B.A.BED	EDUCATION	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Institution collects feedback from students and school teachers which is analysed for overall development of institution. Institution has a feedback system in which the feedback is taken from the students of the current academic year. Institution also collects the feedback from School teachers of different practice teaching and internship schools selected by the institution for the academic year. Feedback Collection Process: The feedback is manually collected from the students during the academic year. Feedback form is prepared on 5 point Likert Rating Scale. The feedback collection is done by the faculty members. Feedback form is based on infrastructural resources and human resources. • Infrastructural resource includes ICT enable classrooms, library, e-resources and laboratory etc. • Human resource includes faculty member and administrative staff member. Feedback Analysis: • Based on students and teacher feedback, suggestions are discussed in meeting with Feedback Committee in coordination with IQAC. • Feedback analysis shows that students are satisfied with infrastructural resources i.e. ICT enable classroom and computer laboratory with free access to internet. • Feedback analysis for human resources is satisfactory with respect to completion of syllabus in time, use</p>

of different method of teaching, and guidance for preparation of lessons, research proposals and reports. • Feedback analysis shows that student performance in the schools is adequate with respect to content delivery, preparation and presentation of teaching aids, interaction with school students. • A suggestion by subject teacher and school teacher is to improve classroom management and time management. Action taken • Feedback analysis is utilised for development of institution for improving following areas: • Guidance session for improving classroom management and time management. • Rapport building with students through mentor mentee system. • Conduction of workshop and guest lectures by alumni and other resource persons.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MPhil	Education	20	16	16
MEd	Education	35	36	35
B.A.BEd	Education	50	50	50
BEd	Education	100	130	98

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	148	35	20	5	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	12	58	10	3	68

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Mentoring of students is a continuous process. Mentoring is contributing time, attention, insights and advice to help a mentee within an environment where they can apt resources and support to develop social, technical and intellectual capacities. Institution follows a strong mentor-mentee system for all the programs and is being carried out throughout the year. For B.Ed. one teacher educator guides as a mentor for 14 students in all the activities for both the years. For B.A. B.Ed. mentor guides 12 students and for M.Ed. one teacher educator guides as a mentor for 7 students for all four semesters. The mentorship is conducted as follows: Admission: Academic counseling is done at the entry level for all the courses. Students are advised about choice based credit system and availability of various subjects in the institution. Subject related counseling is done by the

concerned teachers, so that students can make a proper choice of the optional subjects. Theory Related: In the Induction program students are informed about various curricular, co-curricular and extra-curricular activities. Along with compulsory practical other activities such as tutorial, seminar presentations, group activities, practical, interviews, poster presentation, group discussion etc. (as per syllabus of SPPU) are conducted and evaluated

Teaching Competencies: 1. Microteaching-integration-simulation lessons 2. Lessons based on innovative practices 3. Practice teaching Internship: one to one guidance through observation, grading, and providing constructive feedback is provided Skill Based courses: ICT practical, Open course, understanding self, Reading and reflections, Art and Drama, Health and Yoga –for each course guidance is given by the respective teacher in charge and reports are evaluated Research related competency: Teaching basics of research, guidance is provided for review of related literature, preparation of research proposal, collection of data, analysis of data, preparation of dissertation – Guidance is provided by mentors Every year college conducts guest lectures, national and international seminar/ conferences, workshops for academic development of the students

Examination: Counseling is done by individual teachers for all subjects related to term end and final examination. Students are advised about the pattern of examination paper, method of writing answers, marking scheme etc.

SWOT Analysis: Through SWOT analysis the students are encouraged to- a. Participate in various curricular as well as co-curricular activities so that they can understand their abilities and strengths. b. complete projects, activities Identification of high and lower achievers: Suggestions for improvement are given by the mentor, study material is provided and remedial coaching is given Goal setting: The students are asked about their career aspirations and goals are set. The career guidance regarding SET/NET, CTET etc. is provided. Follow Up: When the mentor feels the need, the students are referred to the follow up committee to resolve academic, personal matters. Follow-up sessions are encouraged by the mentors to successfully meet goals

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
183	27	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	26	1	1	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Dr. Bhushan Patil	Principal	Best teachers award, Muslim Social Welfare Society
2015	Dr. Bhushan Patil	Principal	Service excellence recognition award (SERA) by rotary club, Pune
2015	Dr. Gargi Mitra	Assistant Professor	Ideal Teacher – Certificate of Honour awarded by The Muslim Welfare Education Society, Pune

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	NIL	Year	15/05/2016	04/07/2016
MEd	NIL	Semester	20/12/2015	01/02/2016
MEd	NIL	Semester	15/05/2016	01/07/2016
B.A.BEd	NIL	Year	15/05/2016	18/06/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) Internal Evaluation Committee is formed separately for each program at the beginning of the academic year. The decisions regarding Continuous Internal Evaluation(CIE) is taken by this committee throughout the year. The continuous internal evaluation (CIE) strictly follows the guidelines led by Savitribai Phule Pune University. The details are: A. B.Ed. B.A. B.Ed.- 1.Theory Courses: Compulsory Practical, tutorial, assignments, internal examinations, Seminar presentation, panel discussion - evaluation tool, and qualitative remarks 2.Teaching Competencies-1. Microteaching-integration-simulation 2. Lessons based on innovative teaching methods 3. Practice teaching and Internship - Rating scale, observation, peer review and suggestive remarks by mentor, school teachers and school principal 3.ICT practical, Social Service, Reading and Reflection, Art and Drama, Understanding Self, Open course, Health Yoga - evaluation tools B. M.Ed.: 1. Theory Courses - compulsory practical, scrape book, library notes, Open book exam, poster presentation, group discussion, seminar presentation - evaluation tool and qualitative remarks 2. Internship at secondary school and Teacher Education Institution: Rating scale, observation, peer review and suggestive remarks by mentor, school teachers, teacher educators from Internship TEI. 3. Research proposal writing, review of related literature, data collection, data analysis - evaluation tool, rating scale, observation, suggestive and qualitative remarks Reforms initiated at CIE: Improving Academic Performance (IAP) model is applied for each program. High achievers and low achievers are identified from the result sheet at the entry level and also through continuous Internal Evaluation throughout the year. These students are allotted to the mentors of respective program. Supervised study sessions, guidance remedial teaching sessions are conducted for them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the institution for all the programs, considering the tentative schedule of examinations and the holidays declared by Savitribai Phule Pune University. The academic calendar includes-1. the date of commencement of the academic year and conclusion of the first term 2. commencement of the second term/semester and conclusion of the academic year. The D. T. Ed. course follows all the guidelines given by SCERT. The IQAC meeting is held at the beginning of academic year. IQAC members along with teaching staff of concerned program discuss about the mode of transaction and the activities to be conducted for each subject. In the academic calendar both curricular and co-curricular activities are taken into consideration. The same calendar is uploaded on the college website for ready reference to students and teachers. It is ensured by the Examination Committee that the academic calendar

is strictly followed while conducting the internal examinations and continuous comprehensive evaluation of the Institution. The cumulative result of the students' internal examination as well as all the activities are display on the notice board. Every year the internal marks of B.Ed. and M.Ed. programs are assessed by Internal Moderation Committee constituted by Savitribai Phule Pune University. B. A. B.Ed. program conducts internal and final examination strictly following the guidelines given by SPPU. After final examination the result of all the programs is display on college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.azamedcollege.com/wp-content/uploads/2021/04/Programme-Course-Outcome-B.Ed-M.Ed-B.A.B.Ed-D.T.Ed..pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	B.A.BEd	Education	40	40	100%
NIL	MEd	Education	28	26	92.86%
NIL	BEd	Education	98	89	89.8%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

• <http://www.azamedcollege.com/wp-content/uploads/2021/04/feedback-form-on-curriculum.pdf> • <http://www.azamedcollege.com/wp-content/uploads/2021/04/Result-2015-16.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	BCUD, Savitribai Phule Pune University	16000	50600
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day state level seminar on Qualitative data analysis in Educational research.	M.Ed	06/02/2016

Two Days State level seminar on Interdisciplinary approach in Educational research.	B.Ed	15/01/2016
Two Days National level conference on Language across curriculum	B.Ed	04/03/2016
Workshop on Research proposal	M.Ed	29/11/2016
Workshop on Study Skills	B.Ed	04/04/2016
Pedilite acrylic Art craft workshop	B.Ed,B.A.B.Ed D.T.Ed	16/02/2016
Innovative teaching aids workshop	B.Ed B.A.B.Ed	10/08/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	B.Ed	2	6.17
International	B.Ed	1	6.17
International	B.A.B.Ed	1	7.1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
D.T.Ed	1

B.A.B.Ed	4
M.Ed	3
B.Ed	12
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	28	29	9
Presented papers	3	14	Nil	Nil
Resource persons	Nil	1	2	7
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community service	Orphanage, Old Age Home, Blind School, NGO for special students, Madarsa and orphanage	1	98
Community Awareness For women education	Mahatma Phule Punyatithi Rally	3	221
Communal Harmony	Rally for Eid-E-Milad	2	142
Recalling	Rally on Shiv	2	229

contributions and thoughts of the bravest hero in History of India	Jayanti		
Promoting constitutional obligation amongst the community	.Dr. Babasaheb Ambedkar Jayanti Rally	2	156
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Relay	Third prize	SCERT DIET	3
Rangoli competition	Third Prize	SCERT DIET	1
100 meters Running	Second Prize	SCERT DIET	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	H.G.M. Azam College of Education	Green Azam Clean Azam	2	123
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic Association	(D.T.Ed) Internship	1.M.C.E. Societies' English Medium School, Camp Pune. 2.	05/10/2015	15/12/2016	114

		<p>Ideal English Medium school, Hadapsar, Pune . 3. Limra English Medium school, Pune. 4. Sant Gadge Maharaj English Medium school, Pune . 5. Loknete Yashwantrao Chavan English Medium school, Pune.</p>			
Academic Association	(D.T.Ed) Project work	<p>1. Visit to Deccan College Archaeological Department 2. Visit to Apang Kalyankari sanstha</p>	22/12/2015	22/12/2015	79
Academic Association	(B.A .B.Ed.) Final Year Internship	<p>1. Mickey's High School 2. Utkarsh High School 3. St Antony High School 4. New Grace High School 5. Valley View English Medium High School</p>	01/12/2015	21/12/2015	40
Academic Association	(T.Y B.A B.Ed.) Practice Lesson	M.C.E Society's English Medium School, Camp Pune	24/08/2015	31/08/2016	48
Academic Association	(B.Ed.) Internship	<p>1. Rajiv Gandhi e Learning 2. Navin Hind High School Pune 3. Pawar Public School</p>	07/12/2015	16/01/2016	98

		<p>Hadpsar 4. Jawahar English School Mahrashi nagar 5. St. Annis Highschool Camp, Pune 6. Savitribai Phule English Medium School Bhavani peth 7. PCMCS Urdu Primary School,</p>			
Academic Association	(B.Ed.) Practice Lesson	<p>1. Moledina High school, Pune 2. Dastur Boys High School 3. Anjuman I- Islam 4. Utkarsh English Medium School 5. Lexicon Inte rnational School 6. Sardar Dastur High School For Girls, Pune 7. Anglo Urdu Girls High school. Camp, Pune 8. S.V Union Englis</p>	05/10/2015	09/10/2015	98
Academic Association	(M.Ed) Internship in Teacher Education Institute	<p>1. Arihant college of Education camp, Pune 2. Guardian college of Education Kondhwa, Pune 3. Pachim Maharashtra Education Trust</p>	18/01/2016	13/02/2016	30

College of Education
Kondhwa 4.
JSPM College of Education
Hadpsar 5.
H.G.M Azam College of Education

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
The Allana Institute of Management sciences, Camp,PUNE	07/09/2015	1.Guidance of Statistical Analysis for educational research 2. Orientation on innovative methods of teaching 3. Faculty Development Programme	42

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
120000	95825

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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vridhhi1.00	Fully	1.00	2005
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4333	98752	25	3283	4358	102035
Reference Books	8690	4243418	11	2615	8701	4246033
Journals	2	2500	Nil	Nil	2	2500
e-Journals	3	38800	Nil	Nil	3	38800
Digital Database	2257	Nil	Nil	Nil	2257	Nil
CD & Video	178	65428	Nil	Nil	178	65428
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	68	40	68	0	0	6	22	175	57
Added	2	0	2	0	0	0	2	0	1
Total	70	40	70	0	0	6	24	175	58

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

175 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
90000	74722	185000	167476

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies: Since the initiation of the Institution, the management always insists on using ICT for day to day teaching and administration purpose and has constituted Infrastructure development and maintenance committee for the entire campus. The management appoints technicians for maintenance of hardware and software of IT infrastructure. Computers, printers and power backup is maintained through Annual Maintenance Contract. As per the requirement, the institution prepares and submits financial requirements to the management, which is approved by CDC. Educational Technology Laboratory: In ET lab OHP, K-YAN, CD player, radio, tape recorder, TV, projectors, DLP, LCD projectors are available and are frequently used by the faculty and teacher trainees for effective teaching learning. A register is maintained wherein the record of the equipment issued is kept. Computer Laboratory: The College has a well-equipped computer laboratory with 38 computers. Each computer is installed with latest software which is updated regularly. The laboratory is also equipped with the LCD projector. The students use computers for preparation of lessons and practical's. This laboratory is utilized by B.Ed., B.A. B.Ed., M.Ed., D.T. Ed., and M. Phil students. Other Laboratories: 1. The college has language laboratories, psychology laboratory and science laboratories 2. Standard Operational Procedures for equipment and instruments are strictly followed. 3. Dead Stock register is maintained and updated regularly and verified during academic audit. Class Rooms: The classrooms are well equipped with computers and LCD projectors and public addressing system. The laptops, notebooks and DLP projectors are also made available to the faculty for the classroom activities. Each micro group is allotted a laptop or net-book so that they can be used throughout the year. Research Cell: The college has well maintained research cell for research scholars. Library: 1. Library time table is made to ensure optimum utilization by the staff and the students 2. Every student procures a Library Card within a week after taking admission and can issue books every week as per student's requirement. 3. Every student can access online journals and magazines in the E Library. 4. Students can access the books available on the college intranet server from any computer terminal in the college campus. Multipurpose Hall Auditorium: The college has one multipurpose hall, one auditoriums, Pavilion Hall (200 capacity) and one centrally located A. R. Shaikh Assembly hall (560 capacity) to conduct seminars, workshops, symposia, conferences and cultural programs VM Gany Sports Complex is available to the students during the year for various sports activities. The sports complex has Athletes Rehabilitation and Treatment Centre, Cricket, Badminton, tennis, table tennis, basketball, and volleyball and carom facilities. The ground has 400 meters running track, separate Gymnasium for males and females. Expert guidance for training in various sports and games activities is provided. These facilities can be utilized as and when required with prior permission of the parent institution

<https://azambecollege.com/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Financial assistance	3	81000
Financial Support from Other Sources			
a) National	Central Sector Scheme Of Scholarships, Minority Post Metric scholarship	77	897400
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Art Craft Workshop	16/02/2016	210	Pidilite Acrylic
Innovative Teaching Aids Preparation	10/08/2015	125	SCERT (Mr. Tupe)
Workshop on Brain Based Learning	16/01/2016	98	S.N.D.T. Women's University (Dr. Shruti Panse)
Disaster Management Lecture	08/08/2015	132	Dr. Anil Dandekar Ex-employee at Meteorological Dept. Pune.
Workshop on Conservation of Fuel	24/07/2015	106	Mr.M.Vapte (PCRA Faculty)
Workshop on Stress Management	22/09/2015	110	Alumni Mrs. Asfiya Ansari (M.Ed. 2008-2009 batch)
Workshop on research proposal preparation	29/11/2015	28	Dr. Lalita Vartak (Principal, Adarsh Comprehensive college of Education)
Workshop on Communication Skills	20/02/2016	115	Alumni, Asst.Prof. Vrushali Rokade, (M.Ed. 2009-2010 Batch) Faculty at MIT School of Education and research
Workshop On Study Skills	04/04/2016	120	Asst.Prof. Gargee Mitra
Workshop on Heath and Yoga	03/10/2015	98	Dr. Madhuri Gunjal

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Guidance for NET/SET/TET	50	85	2	52

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Anglo Urdu Girls High school Abeda Inamdar junior college MCE Societys English Medium school. Vishal Maharashtra school. Al-jadeed High school H.G.M Azam Primary school	13	5	Amanora school New life Centre The Orchid school J.N Petit school S.M Chowksey school. PCMC urdu school. kharalwadi Zakir Hussain school Khadkee Lexicon international school Bishops school Kalyani school. Angel High school PCMC Urdu school Dapodi	105	85

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2015	2	M.Ed	H.G.M Azam College Of Education	H.G.M Azam College Of Education	M.Phil
2015	1	M.Ed	H.G.M Azam College Of Education	Savitribai Phule Pune University	M.Com
2015	1	B.Ed	H.G.M Azam College Of Education	Savitribai Phule Pune University	M.A.
2015	2	B.A.B.Ed	H.G.M Azam College Of Education	Savitribai Phule Pune University	M.A.
2015	5	B.Ed	H.G.M Azam College Of Education	H.G.M Azam College Of Education	M.Ed.
2015	1	B.Ed	H.G.M Azam College Of Education	Poona College Dept. Of English (SPPU)	M.A.
2015	1	B.Ed	H.G.M Azam College Of Education	Abeda Inamdar College of Education	M.A.
2015	3	B.A.B.Ed.	H.G.M Azam College Of Education	Abeda Inamdar Senior College	M.A
2015	1	B.A.B.Ed.	H.G.M Azam College Of Education	Wadia College	M.A
2016	1	M.Phil.	Dept. Of Education SPPU	H.G.M Azam College Of Education	Ph.D
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intercollegiate competition	Institutional level	20

Health and yoga activities	Institutional level	98
Cookery competition	Institutional level	25
Best out of waste competition	Institutional level	10
Bridal make-up competition	Institutional level	12
Hairstyle competition	Institutional level	12
Mehndi competition	Institutional level	10
Fashion show	Institutional level	90
Dance	Institutional level	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active Gymkhana Managing Committee formed at the beginning of every academic year. This committee is constituted as of the students, by the students and for the students in a democratic way. The students of all the classes are motivated to contest for the elections. Students who are interested give their nominations and GMC canvassing is organised where the contested members appeal and convince the students to vote for them. Proper and transparent elections followed by counting the votes is done. Soon after vote counting the elected members are announced and are given the responsibilities which they have to take care of throughout the year. The student members elect the General secretary, class representatives for all the classes, Art circle secretary, Sports secretary, debate secretary, Science Laboratory secretary, Computer Lab Secretary, excursion secretary, Magazine secretary . The GMC members are actively engaged in all the activities organised by the institution right from the inception of the activity to its execution. The GMC helps to voice the concerns and thoughts of the students to the Principal, and the periodic meetings enable us to coordinate and execute various events that help ensure the smooth functioning and discipline of the institution. The GMC acts as a bridge between the students , teachers and the Principal. The main aim of GMC is to bring about an all round development of the students by organising and engaging them in various curricular, co-curricular and extra-curricular activities. The representative members are included in committees like anti-ragging committee, Grievance redressal committee, Magazine Committee, etc. xThe representative students in the Grievance redressal committee along with teacher members addresses complaints lodged by student (if any) and effectively resolves the grievances of students. It maintains discipline among the students. It is also empowered to look into matters of harassment (if any). The Anti-Ragging aims to ensure zero ragging incidents in the institute and also spreads awareness among students against any type of ragging activities. The cultural committee co-ordinates various

cultural activities and events throughout the year. Every year the institution organises various competitions and annual social gathering which showcases the cultural talent of students. The institution from its inception has a tradition of organising intercollegiate competitions wherein students from various teacher training institutions participate in various competitions. The GMC members along with other students are responsible in organising these competitions. The magazine committee publishes our annual magazine named Azam Horizon every year. Students express their talent and creativity in the form of poetry, articles, Sketching, Drawing, and so on. Apart from all the above activities the institution every year organises various state, national and international level workshops, seminars and conferences. The GMC members are actively engaged in all the activities. The activities help to develop leadership skills, life skills among the students and also helps in imbibing social values.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association of the institution conducts regular meetings with its alumni so as to encourage and nurture the interaction between Alumni and the institution. These meetings also intend to urge the alumni to take interest in the development of the institution. Every year Two meeting are organised , one in the beginning of the academic session and the other towards the end of the academic session. These meetings are conducted to find the development and progress of the alumni in their areas of work. The alumni are also involved in the curricular and co-curricular activities of the institution. In this academic year two workshops were organised by our alumni for the current batch students of various programmes. The first workshop was on the theme "Stress Management" conducted by Mrs. Asfiya Ansari (M.Ed. 2008-2009 batch) on 22nd September 2015. The second workshop was on "Communication Skills" steered by Asst.Prof. Vrushali Rokade, (M.Ed. 2009-2010 Batch) Faculty at MIT School of Education and research on 20th February 2016.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution is committed to a culture of participative management. The Principal, Coordinators of different programs (B.Ed., B.A. B.Ed., M.Ed., D.T.Ed.), Academic Research coordinator, Gymkhana Managing committee chairperson and IQAC coordinator are responsible for academic and administrative leadership of the institution. Two markable participative management activities during last year are: 1.Three large scale events organized by the institution under Quality Improvement Program of Savitribai Phule Pune University: Principal, IQAC coordinator, Academic Research coordinator along with all faculty members discussed about the entire process

to be followed, from preparing proposal to, submit for approval and the further planning. Three faculty members are given the responsibility of planning of three events as two state level and one national level conference on current topics where in teacher educators, teachers, research scholars, administrators, and students can get benefitted. Proposals received sanction and a team of coordinators, teaching and non teaching faculty members, students representative successfully planned and conducted all the three events in which almost 500 participants have actively participated. These events are proved as an excellent example of decentralization and participative management. 2. Intercollegiate competitions: The college organizes various inter collegiate competitions like Elocution, Street play G.K. quiz, essay and Article writing from the beginning years of the institution . It provides common platform for all students to prove their abilities and talents and also in enhancing their personality. This year intercollegiate, 'Essay', 'Article writing', 'Elocution', 'G.K. Quiz' and 'Street play' these five competitions are organized. Principal, along with all faculty members discussed about the entire process to be followed for successful organization of these competitions, from deciding topic, to submission of reports and the further planning. Five faculty members are given the responsibility of planning of five competitions. Accordingly various committees are formed and different duties are allotted to the members of these committees, for smooth conduction of these competitions. In charges of these competitions, committee members, along with all teaching and non teaching faculty members, students' representative successfully planned and conducted these competitions. Information was sent to the TEIs regarding the competitions B.Ed. students from various Teacher Education Institutions participated in these competitions. These competitions are proved as an excellent example of decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution follows curriculum framework prescribed by NCTE and syllabus prepared by the Savitribai Phule Pune University. From this year, University has introduced Choice Based Credit System pattern for B.Ed. M.Ed. programmes. Hence syllabus restructuring workshops are organized by various Teacher Education institutions. Our faculty members actively participated in this activities. The institution also organizes syllabus restructuring workshops, and suggestions received from the participants are communicated to the Savitribai Phule Pune University. The B.A.B.Ed. Course is autonomous affiliated to the Savitribai Phule Pune University its syllabus is modified as per the need of the institution and students.
Teaching and Learning	• Faculty members develop annual

plan, unit plan and implement it for effective teaching learning throughout the year. • They use a variety of innovative teaching learning approaches and techniques such as collaborative and cooperative teaching learning , Brain based learning, Experiential Learning. • For effective teaching learning process, Faculty uses various modes of technology. • Guest lectures and workshops are organized on specialized topics, as per the need of students. • Guidance is given to the students during Micro, Innovative, Practice Teaching, Internship Co-curricular activities.

Examination and Evaluation

• At the beginning of the academic year, a schedule for continuous internal evaluation for theory and practicum is prepared by the faculty members, as per the guidelines of Savitribai Phule Pune University, for all the programmes. • Faculty members use innovative evaluation techniques, such as, scrap books, e-poster, mind maps, concept maps, field visits, etc. for evaluation. • College Examination Officer (CEO) intimate students of all programmes, about the examination, from time to time. The institution follows all exam reforms, also appoints an internal squad during all examinations.

Research and Development

• Institution has Research Centre for Ph.D. M.Phil. Programmes in Education. Research Centre organizes Lecture series on various aspects of Research for all the research scholars. • Institution encourages research scholars and faculty members for writing research papers, presenting it in various conferences, seminars and publishing research papers in various journals. • Financial assistance is provided for registration charges to faculty members for participating in conferences organized by the institution. • Faculty members are encouraged and guided for undertaking research projects, 2 Minor research projects are undertaken by faculty members in this year. • The institution motivates the faculty members for pursuing their M.Phil. Ph.D.

Library, ICT and Physical Infrastructure / Instrumentation

• The digital library uses the VRIDDHI- library Management system (LMS), it offers OPAC services like Cataloguing with a full screen,

Graphical User Interface (GUI), and also INFLIBNET. • The library has separate stack room and reading hall, comprising of all the necessary textbooks, reference books, journals, magazines. • The library is fully computerized wherein books and reference books are scanned by the parent institution and those are made available by intranet facility. • The library has the facility of Xerox and scanner. • In ICT lab there are 38 Computers and 16 Laptops with internet facility.

Human Resource Management

The institution appoints qualified faculty as per the requirement of the programmes prescribed by UGC NCTE .Visiting and guest faculty are invited as per the need of various programmes. For improving the performance of the teaching and non-teaching faculty members, various professional development Programs are organized. Faculty members are encouraged to attend Seminars, Workshops, Conferences, Training Programs, Refresher courses and FDP for quality improvement. The institution encourages the faculty members to take up various responsibilities such as, paper setter, chairman of paper setting, moderator, etc. assigned by SPPU and other agencies. Faculty members are also encouraged to participate in conferences as resource persons, experts, chair persons of technical sessions etc. Non-teaching faculty members are encouraged to pursue further education.

Industry Interaction / Collaboration

Institution takes initiatives to develop linkages and collaboration with other institutions of teacher training for resource mobilization through consultancy, training, etc. This year, the institution is linked with 20 other institutions as practice Lesson schools, Internship schools, academic institutes, research institutes, and organizations for academic and co curricular activities. Institution has linkages with various social institutes like orphanages, old age Homes, blind home, etc. The MOU is signed with 'The Allana Institute of Management' for academic benefits of both institutions.

Admission of Students

• The Institution admits the students for all the programs as per government

rules and regulations. • Admission cell is formed for, giving guidance to the aspiring students, regarding admission process. Faculty members visit different schools, junior and degree colleges and provides the students, information about various programs run by the institution. • Those students, who approach to the institution, for enquiry, are guided about CET admission process. • Institution's website also displays various information regarding admissions such as, various teacher training programs offered by the institution, eligibility of various programmes, intake capacity, etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • Institution provides computers and campus domain with Google suite by 24/7 internet connection to all faculty members. Our campus is paperless campus, and faculty members develop annual plan, unit plans, and internal assessment plan on computers and share with coordinators and principal for feedback and suggestion through e-mail. • Various Notices, schedules and time tables are prepared and shared digitally among management, principal, faculty members and students. • The Institution has an informative website. Academic calendar, Result, Best practices, workshop and seminar details are prepared, uploaded and updated on the website.
<p>Administration</p>	<ul style="list-style-type: none"> • The management communicates with the Principal, teaching and non-teaching faculty members through e-mails. All Notices and important circulars are circulated electronically by management such as, Notices for rallies, parking, national festivals, funds collection and faculty development programs etc. Principal and office staff replies to the society office via mail and also send college reports to the management through e-mails. • The institution has submitted data to All India Survey on Higher Education (AISHE) • State Government annually collects online data and the institution has submitted this information to Department of Higher and Technical Education, Government of Maharashtra through Management

	Information System.
Finance and Accounts	<ul style="list-style-type: none"> Accounts Section uses updated version of Tally ERP system to maintain its books of accounts. The PF of faculty members is also sent to EPFO through e-banking. Salary of the faculty members, non teaching members and support staff is transferred digitally. Pay slip and Form 16 (AB part) has to generate online. Income tax paid online.
Student Admission and Support	<ul style="list-style-type: none"> E-Office is established in 2011-12 and uses Vriddhi software maintaining record of students. The institution provides assistance for students during online form filling of CET. Vriddhi software is used for issuing of Identity Cards. The institution provides assistance for students during online form filling of different scholarship forms.
Examination	<ul style="list-style-type: none"> Institution follows all guidelines of Savitribai Phule Pune University for examination conduction. Institution uses e-governance in examination process, wherever possible like, filling of online exam form, generating of online fee challan. Internal exam question papers, supervision time table, examination time table, supervision reports and supervision orders prepared by online. Internal evaluation mark entry is done online. Hall tickets are generated online and then distributed to the students. Question papers are received online from the University during the examinations period.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. Anita Belapurkar	International Conference on Future of Teacher Education organized by Tilak College of Education	NIL	1500
2016	Asst. Prof.	Training on	NIL	200

Nilofar Patel

'Substance
abuse in school
s-
identification
and
prevention'
Organized by,
Don Bosco
Teacher
Training
Centre, Pune

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Workshop on 'Conservation of Fuel' The Resource Person: Mr.M.V. Apte (PCRA Faculty).	NIL	24/07/2015	24/07/2015	29	5
2015	Guest lecture on 'Disaster Management' The resource person : Dr.Anil Dandekar	NIL	08/08/2015	08/08/2015	29	4
2015	Workshop on 'Innovative Teaching Aids' The Resource person: Mr. Tupe (S.C.E.R.T.)	NIL	10/08/2015	11/08/2015	26	2
2015	Workshop on 'Research proposal' The Resource	NIL	29/11/2015	29/11/2015	4	2

	person: Dr. Lalita Vartak					
2016	One day state level seminar on 'Qualitati ve Data Analysis in Educati onal Research '	NIL	06/02/2016	06/02/2016	28	2
2016	Two Days National Conference on 'Languages across Cur riculum'	NIL	04/03/2016	05/12/2016	29	3
2015	NIL	Workshop on 'Commun ication Skills'	22/08/2015	22/08/2015	3	9
2016	NIL	Workshop on 'Time M anagement'	13/02/2016	13/02/2016	2	9
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Provision of payment of, advance salary, to the faculty members on the Occasion of Diwali and Eid festivals. 2) Concession is given, in the treatment charges, for the faculty members,	a) Provision of payment of, advance salary, to the non teaching members on the Occasion of Diwali and Eid festivals. b) Concession is given, in the treatment charges, for the non	1) The management gives financial assistance for economically weaker students, for paying their fees. 2) Students of all programmes are orientated about scholarships such as,

at Z. V. M. Unani Medical Institution, M. A. Rangoonwala Institution of Dental Sciences and M. A. Rangoonwala Institution of Physiotherapy. 3) Loan facility is available for faculty members from 'Azam Campus Employees Credit Co. Op. Society'	teachingmembers, at Z. V. M. Unani Medical Institution, M. A. Rangoonwala Institution of Dental Sciences and M. A. Rangoonwala Institution of Physiotherapy. c) Loan facility is available for non-teaching members from 'Azam Campus Employees Credit Co. Op. Society'	Central Sector schemes of scholarships, Minority Post-matric scholarship and State Govt. Post Metric Minority. Those who are eligible, apply for it and if get sanctioned then they avail the scholarships.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: - Institution is a self financed wherein the income and expenditure is monitored through the internal audit system, set up by the management. Accountant of the institution keeps the records of income and expenditure throughout the academic year. Quarterly audit of the institution is being carried out by the chartered accountant appointed central by the management. In addition to quarterly audit, Auditor prepares the annual audited report at the end of financial year. Suggestions given by the auditor for improving financial system are incorporated with the help of finance committee.

External Audit: - External audit is carried out only in case of grants received by the concerned institutions/authorities etc. For the current academic year institution received grants for two state level and one national level conferences under Quality Improvement Program of Savitribai Phule Pune University. Internal audit about the income and expenditure of the conferences was done by Internal auditor and external audit was carried out by the finance section of Savitribai Phule Pune University

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. P.A. Inamdar	81000	Financial assistance for economically weaker students for paying fees
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6.4.3 – Total corpus fund generated

81000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Internal Marks Moderation Committee of Savitribai Phule Pune University,	Yes	Internal Evaluation Committee

		Pune		
Administrative	No	NIL	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher meetings are organized by respective program teachers as- B.Ed., B.A.B.Ed. Information about different activities and facilities provided to the students is given to the parents. These meetings help in interaction between principal, faculty and parents. Parents who work in various professions such as medicine, engineering, teaching and experts in respective fields are called to orient the students. 1) Hindi diwas celebration: Mrs. Suman Kirad, Parent of one of the student of B.A.B.Ed. program is invited to orient the students about importance of Hindi language. 2) Judge for Elocution Competition: Mrs. Minal Kasabe, parent of student of first year B.A. B.Ed. program is invited as a judge for Elocution competition held at institutional level. 3) One of the parent helped in power point presentation competition organised for the D.T.Ed.students. 4) Parent of one of the D.T.Ed students helped in organising singing competition.

6.5.3 – Development programmes for support staff (at least three)

Following activities are arranged by various programmes: - 1.Time Management Workshop: Effective time management increases motivation, positive attitude, lowers stress and efficiency in the work of faculty. Keeping these things into consideration, Time Management workshop is organized for the non-teaching faculty of the institution. 2. Communication Skills: Communication Skills workshop was organized to develop communication skills in non-teaching faculty of the institution. Skills like, asking open closed questions, providing factual information, using body language and facial expressions etc. skills are developed during the workshop. 3. Hygiene Workshop: This workshop is organized to cover various aspects of Hygiene and Safety Guidelines for Cleaning support faculty.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Institution has started Ph.D. program in Education. 2. Faculty members applied for various minor research projects under Quality Improvement Program of Savitribai Phule Pune University, which were sanctioned by the BCUD 3. Institution has Organized State ,National level seminar and conferences under Quality Improvement Program of Savitribai Phule Pune University, which were sanctioned by the BCUD

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Workshop on Study skills	24/10/2015	04/04/2016	Nil	122
2016	One day state level seminar on	27/06/2015	06/02/2016	Nil	83

	Qualitative Data Analysis in Educational Research				
2015	Workshop on Research proposal	27/06/2015	29/11/2015	Nil	32
2015	Guest lecture on Human rights education on national human right day	27/06/2015	10/12/2015	Nil	127
2016	Two Days State level seminar on Interdisciplinary approach in Educational research.	24/10/2015	15/01/2016	16/01/2016	93

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on Human rights Education on National human right day	10/12/2015	10/12/2015	124	3
Guru Poornima - Panel Discussion on Changing Role of Women Teacher of 21st Century	31/07/2015	31/07/2015	131	Nil
Community Awareness on Women Education	28/11/2015	28/11/2015	127	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution takes initiative to organise various workshops, seminars, conferences etc. for environmental consciousness and sustainability. For the current year the institution organised: Fuel conservation workshop was held on

24th July 2015 for students of B.Ed. and 1st August 2015. B.A.B.Ed. programme.

Resource person M.V. Apte faculty of PCRA (Petroleum Conservation Research Association) highlighted few points like conservation of natural resources, consequences of fuel depletion and many more. The workshop helped in creating awareness among students, related to proper utilisation of fuel. The students developed different ideas for fuel preservation. Students started using pool vehicles. Workshop on Disaster Management was conducted on 8th August 2015 for B.Ed. and M.Ed. students, Dr. Anil Dandekar, the resource person focused different areas like types of disaster, nature of disaster, consequences of disaster and measures to be taken. It gave the student knowledge and understanding as to how various disaster can be avoided. The workshop gave an insight related to preventive measures to be taken depending on the nature of the disaster. The institution has already installed fire extinguishers at different floors. Keeping this in mind a demonstration was on the use of fire extinguishers. The workshop also briefed the students about simple precautions to be taken at home place. Use of LED lights is another initiative taken by the institution. This initiative is taken keeping in mind to get rid of ill effects of global warming, less consumption of electricity. The peer group appoints a leader in the group who is responsible to check whether the electrical appliances like tube lights, fans etc. are switched off before leaving the class.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	6
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	28/11/2015	1	Mahatma Jyotiroa Phule Pun iyathiti Rally	Community Awareness For women education	248
2015	1	1	23/12/2015	1	Eid - E - Milad Un - Nabi Rally	Communal Harmony	165
2016	1	1	19/02/2016	1	Shiv Jayanti Rally	Community Awareness to convey thoughts of	254

						Shivaji Maharaj	
2016	1	1	14/04/2016	1	Dr. Babasaheb Ambedkar Jayanti Rally	Promoting constitutional obligation amongst the community	179
2015	1	1	10/07/2015	1	Green Clean Campus Event	Reducing Pollution	168
2015	1	1	24/07/2015	1	Green Clean Campus Event	Global Warming	184
2016	1	1	12/02/2016	1	Crammed Areas	Maintaining Traffic discipline	185

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics and Code of Conduct for Faculty Members.	26/06/2015	As per the instructions given by the management, Professional Ethics for Faculty Members is prepared and is displayed at the office entrance. It is mandatory that all faculty members follow the Professional Ethics and the Code of conduct. Head of the institution and the coordinator keeps a check whether the code of conduct is followed properly by all the faculty members. If anyone fails to do so, a report is prepared which is submitted to CDC.
Students Code of Conduct	01/07/2015	The institution has developed a Code of Conduct for students where they have to abide the rules and regulation of the institution. The GMC members are included in various committees like anti - ragging committee, grievance

redressal committee. The institutions follow a particular system, the representative of the Grievance Redressal Committee along with teacher members addresses the complaints lodged by students and effectively resolves the grievance of the students. It helps to maintain discipline in students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Donation of cleanliness kit to orphanage and Madrasa	28/12/2015	28/12/2015	135
Eid Milan Programme	23/07/2015	23/07/2015	136
Gurupournima Programme	31/07/2015	31/07/2015	131
Teacher's Day Celebration	09/09/2015	09/09/2015	121
Community Service	19/10/2015	30/10/2015	98
Research Article Writing Competition	26/12/2015	26/12/2015	6
Christmas Function	02/01/2016	02/01/2016	143
State Level Seminar on Interdisciplinary approach in Educational Research	15/01/2016	16/01/2016	83
Makar Sankrant Celebration	25/01/2016	25/01/2016	154
National Conference on Language across Curriculum	04/03/2016	05/03/2016	155

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Paperless Communication: Institution has adapted paperless strategy for communication purpose. All notices are received through mail. E- governance is adopted in various areas like library, planning and development, Administration, finance and account.
2. No Horn Zone: Faculty and Students are not allowed to honk horn in the campus. Signboard indicating no horn zone are posted at various places. All the

faculty members and students are obliged to follow the rules. If they don't abide the rules, strict action is taken

3. Green Habitat: The campus showcases a huge biodiversity in plants. Most of the plants in the campus are of indigenous variety. Trees are named according to the common name and scientific name. Management has appointed members who takes care of the trees like watering them daily, providing manure and fertilizers and also clearing the nearby areas of trees. It gives a lush green appearance to the campus.

4. Smoke free and tobacco free Campus: The management emphasis on pollution free campus. Anyone found smoking or using tobacco in the premises is be penalised. Individual is fined on breaking the rules and regulation of the campus.

5. Cleanliness: The management is too much concerned related to the cleanliness of the campus. There are waste bins placed at distance of 100 meters. The responsible members keep a check on cleanliness of each and every institution of the campus. Sanitary cleanliness is also taken care of. There are cleaning vans which keeps cleaning the campus throughout the day.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1. Title of the Practice: Intercollegiate Competitions: Goal: To provide a common platform to all students to express their views and thoughts. To enhance critical thinking among students related to current issues. To encourage writing and oratory skills. Context: It is said that communication leads to progress, keeping this in mind institution organizes various competitions every year. For the present year institution has arranged 5 competitions. Participants from various Teacher Education Institutions, from Pune and outside Pune, affiliated to Savitribai Phule Pune University, S.N.D.T University participated in these competitions. The competitions include Article Writing, Essay writing, G.K., Quiz, Elocution and Street Play. 1. Essay Writing Competition was held on 27th July 2016, "Juvenile delinquency"- need to change constitutional amendments. 16 participants from 8 TEIs has participated in this competition. The participants submitted the essays and result was declared later. 2. Article Writing Competition was arranged on 27th July 2016. The topic was "Intolerance in Growing India" 17 participants from 7 TEIs took the initiative. Participants were given 15 minutes for writing the article. 3. G.K. Quiz Competition was organized on 27th July 2016, 14 participants from 7 TEIs has participated. 4. Elocution Competition was held on 27th July 2016 on the topic "Two Year B.Ed Course For and Against". Total 18 participants from 9 TEIs has participated. 5. Street Play Competition was arranged on 28th July 2016. Topic for street play was "Smart City". For each competition, 1st, 2nd 3rd prize and a rolling trophy is announced for the winning teams. Evidence of Success: • All these competitions offered substantial experiences, unveil the student's skills and personal aptitude. • These competitions inspired all the participants helped in developing their social skills, decision making ability, creative thinking, creative writing and oratory skills. Problems Encountered: Availability of judges and quiz master is a concern, so planning of the competition is done as per their availability. Resources Required: Judges for various competitions, Banners, Score Cards and concern faculty members.

Best Practice 2: Title of the Practice: Improving Academic Performance (IAP) Model. Goal: To identify the achievers (high, average and low). Depending upon the performance of students, IAP Model is being implemented to improve their academic performance. Context: Faculty members of different subject classify the students according to their performance and bring it to the notice the Internal Evaluation Committee. As per the suggestion given by the Internal Evaluation Committee, the IAP model is implemented. The students are

distributed among faculty members for special guidance. Guidance scheme comprises of various measures for the student's academic performance. The measures include individual guidance, additional activities for high achievers, use of digital library etc. Remedial classes supervised study sessions are conducted for low performers. The activities are planned as per the need of the students. Regular follow up is taken. Evidence of Success: The use of Improving Academic Performance (IAP) model by the institution proved to be very helpful to all the students in improving their academic performance in theory and practicum. Problems Encountered: Initially students were hesitant to attend the remedial classes and supervised study session. Later, few counselling sessions were arranged, where the concern faculty member counselled and motivated them to attend remedial classes and supervised study sessions. Resources Required: Computer laboratory, Library, Additional Learning Material and Concern faculty members

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.azamedcollege.com/wp-content/uploads/2021/04/Best-Practices-2015-16.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institution envisages the thrust areas like National, Social and Religious Integration. Considering these thrust areas various activities are conducted throughout the current year. 1. National Integration: To promote National Integration the institute celebrates various national days like Hindi Divas, Guru Purnima, Teacher's Day, Women's Day, Constitutional Day National Education Day. On these occasion various activities are arranged by the faculty members GMC representatives. Republic Day and Independence Day are celebrated with enthusiasm and patriotic manner. These activities help the students in their professional career. 2. Social Integration: To inculcate Social Integration, the institution organizes social service programme where group of students visit orphanages, old age homes or any NGO for few days. There the students perform various activities providing a helping hand to the respective organisation in all the aspects. The institution also participates in the different rallies organised by the management. Communal Awareness, Communal Harmony, Constitutional Obligations and Women Education are the messages that the institution spread in the society through such rallies. Not only the faculty members but the students from all the institutions of the campus join these rallies. 3. Religious Integration: To imbibe Religious Integration, the institution celebrates various festivals like Makarsankrant, Eid and Christmas. The students develop sensitivity towards different religion. It helps to develop religious tolerance among students.. All the faculty members and the students participate with same zeal and enthusiasm to celebrate these festivals. It helps to create a truly cosmopolitan atmosphere in the institution leading towards distinctive feature of the institution.

Provide the weblink of the institution

<http://azamedcollege.com/wp-content/uploads/2021/04/Institutional-Distinctiveness-2015-16.pdf>

8.Future Plans of Actions for Next Academic Year

For academic year 2016-2017, Institution has planning for 1. Planning of MOU with ICT Academy, Azam campus for technical support in workshops, seminars and ICT related activities. 2. Planning of proposals for National and International conferences under Quality Improvement Program of Savitribai Phule Pune University

on recent topics. 3. Encourage faculty members for faculty development programme. 4. Planning to prepare and Submit Proposal for B.Sc.B.Ed four years integrated program to NCTE 5. Promoting teachers for research related activities.