



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	H.G.M. AZAM COLLEGE OF EDUCATION
Name of the head of the Institution	Dr.ANITA MAKARAND BELAPURKAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02026447257
Mobile no.	9823676857
Registered Email	prin-bed@azamcampus.org
Alternate Email	anitabelapurkar@azamcampus.org
Address	2390,K B HIDAYATULLAH ROAD, AMAN BUILDING, AZAMCAMPUS,CAMP
City/Town	PUNE
State/UT	Maharashtra
Pincode	411001

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed																
Name of the IQAC co-ordinator/Director			Asst. Prof. Pushpa Anandrao Patil																
Phone no/Alternate Phone no.			02026447257																
Mobile no.			9604891224																
Registered Email			azamiqac@azamcampus.org																
Alternate Email			pushpapatil@azamcampus.org																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://azambedcollege.com/wp-content/uploads/2021/08/2018-19-AQAR-1.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://azambedcollege.com/wp-content/uploads/2021/08/Academic-Calendar-2019-20.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B</td> <td>2.85</td> <td>2015</td> <td>03-Mar-2015</td> <td>02-Mar-2020</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.85	2015	03-Mar-2015	02-Mar-2020
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2	B	2.85	2015	03-Mar-2015	02-Mar-2020														
6. Date of Establishment of IQAC			17-Jun-2015																
7. Internal Quality Assurance System																			
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MoU Signing with Z.V.M.Unani Medical College	18-Jul-2019 1	148
Orientation programme for B.Ed. students	13-Sep-2019 4	86
National Level webinar on Paradigm shift in teaching learning and evaluation in Pandemic and Post Pandemic period	27-May-2020 1	232
Workshop on Google Classroom	21-May-2020 1	32
Workshop on Google form for online examination	12-May-2020 1	32
Intercollegiate Elocution Competition	11-Feb-2020 1	24
Two days International Conference on Connecting beyond the classroom: Employability skills for global teacher education	06-Feb-2020 2	121
Language Skill workshop	11-Sep-2019 7	83
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?																	
12. Significant contributions made by IQAC during the current year(maximum five bullets)																	
Two days International Conference on Connecting beyond the classroom: Employability skills for global teacher education																	
National Level webinar on Paradigm shift in teaching learning and evaluation in Pandemic and Post Pandemic period																	
workshop for Faculty members on GOOGLE FORM and GOOGLE CLASSROOM																	
Implementation of Best Practices on Developing employability skills among Students																	
Intercollegiate Elocution Competition																	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year																	
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14. Whether AQAR was placed before statutory body ?	Yes																

Name of Statutory Body	Meeting Date
IQAC	30-Apr-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	01-Oct-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has MIS to select, collect, align and integrate data and information on academic and administrative aspects. Management Information System (MIS) is a subset of the overall internal controls of a college covering the application of human resources, documents, technologies and procedures by management to solve organizational problems and to bring in automation. The College has adopted the ERP software Vridhhi. In eGovernance, Vridhhi software is used very effectively in the college. The entire admission procedure of the students is interlinked with accounts section, library and college office. A comprehensive database of the students is maintained in this software. This software is used very effectively for MIS. It is one of the unique features of our college. Management information Systems effectively implemented in three main areas of institution i.e. teaching learning, Administration and Library. Teaching Learning: The College has adopted the ERP software Vridhhi. Thus teachers and students can communicate, exchange teaching and learning material through this ERP software. Teachers can maintain their Year plan and Unit plan using the teacher diary provided by the software. All administrative communication between the teaching staff takes place</p>

either through email or whats app groups. Even the communication between teachers and student staff takes place through email or whats app groups.

Administration: Communication between management, Principal, teaching staff and non teaching staff takes place through email and whats app group. The complete administrative system is computerized and uses the software, "Vriddhie". i.e. Admission procedure, internal records and assessments, Accounts, Timetables and tentative planning, Examination and Student records . Library: Library is automated with "Vridddhi" software with barcode technology. The following processes are completed using software. 1. Allotment of Accession Number to Book 2. Serial Control 3. Cataloguing 4. Acquisition 5. Issuereturn 6. Periodical Record 7. Bar Code Printing 8. ICard Printing 9. Book Card Printing 10. Scanning Process 11. The library also has OPAC Facility that enables browsing of Library resources. The Library has subscribed Nlist (<http://nlist.inflibnet.ac.in>) database. A separate library website (<https://azambecollege.weebly.com/>) provides access of various open educational resources to students of all programmes. (NIOS, Shodhganga, SWAYAM, MSCERT, CBSE, IGNOU) Institution has subscribed NLIST database membership on which online research publications, are available for reference.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- Institution supervises academic and administrative work by conducting regular departmental meetings in coordination with IQAC, Principal, and faculty members.
- Choice Based Credit System (CBCS) is adopted by B.Ed. (Annual pattern) and M.Ed. (semester pattern) programmes.
- Institution has two autonomous programmes, four year integrated programme, B.A. B.Ed. and B.Sc. B.Ed. A Committee of Subject Experts revised syllabus of F.Y. B.A. B.Ed. and F.Y B.Sc. B.Ed.
- Institution effectively continued curriculum delivery with the support of ICT facilities i.e. computer laboratory, laptops, internet connectivity and G-Suite during the COVID-19 Pandemic.
- As per rules and regulations of UGC, NCTE and Savitribai Phule Pune University, Institution recruits experienced and eligible faculty members.
- Institution provides facility of Leaves to the faculty members. Leave record is maintained by

administrative staff and the workload of faculty member on leave is adjusted mutually. • For maximum utilization of infrastructure, institution runs the programmes in shifts. • Programme coordinators prepare academic calendar of their respective programmes. Faculty members prepares year plans of all the courses, unit plans, lesson plans, teaching learning schedules, practicum, co-curricular activities in the beginning of the academic year. • Internal Evaluation Plan including credits allotted to the course, learning load, teaching load, learning objectives and outcomes, planning of activities, assessment plan and documentation of course are submitted by the faculty members to internal Evaluation Committee. • Faculty members conduct syllabus orientation of their respective core courses. The internal evaluation planning is explained to the students thoroughly which include Programme Outcomes (POs), Course Outcomes (COs), Objectives of Core Course, Practical, Activities and Examination. • A paradigm shift is marked in teaching learning process from classroom teaching to online session. Faculty members were oriented for effective use of G-Suite i.e. Google Meet, Google classroom, Google sheets, Google forms for online curriculum transaction. The students were guided to upload practical and assignments. These were evaluated online through Google classroom by faculty members. • Faculty members give guidance to the students for effective use of Google Classroom and Google Forms. Students were oriented to upload their practical and assignment on the Google Classroom. Subject teachers conducted online sessions for students to practise more on Multiple Choice Question. Subject teachers guided students for online term end and final examination. Students were instructed about the online examination paper pattern, marking scheme and code of conduct. Mock online test based on Multiple Choice Question were given for students. Students were also guided to communicate with help desk of university if any problems, errors, issues arise during online examination. • For effective curriculum transaction, themes and topics for guest lectures, workshops, seminars, webinars and conferences are selected from curriculum and contemporary issues in Education. • Institution has introduced a certificate course for developing employability skills and value added course for developing life skills of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate course in Development of E-Resource	Nil	24/12/2019	15	Employability skills	e-Flex, e-posters, Animated power point presentation

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	44	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Lifeskills w.r.t. Personal Empowerment Skills	18/07/2019	47
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
B.A.BEd	Four year integrated	46
BEd	Education	100
MEd	Education	29
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>• Institution collects the feedback on curriculum, infrastructural resources and human resources from stakeholders such as students, school teachers, school principals, Employers, Alumni, and Parents. Employers are Principals of school in which our students are employed after completing programmes. • Under the guidance of IQAC committee members, feedback committee carry out the process of feedback analysis. • The feedback collected from different stakeholders is analysed by the feedback committee which is utilised for overall development of the institution. • Due to COVID -19 pandemic situations, online feedback (through Google forms) was collected from Employers, alumni, and parents. • Feedback Collection Process: • Feedback is collected online through Google Form. Feedback form is prepared on 5 point Likert rating scale. Faculty members collect feedback from students. Feedback Analysis: • Feedback Committee conducts feedback analysis based on students feedback on curriculum and suggestions are utilised for overall development of the institution. • Feedback analysis on certificate course showed that students need course on enhancing employability skills. Action taken Feedback analysis is utilised for development of institution for improving following areas: • Syllabus of F.Y. B.A. B.Ed. and F.Y B.Sc. B.Ed. is revised. • A new certificate course is introduced on Development of e-Resources.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
B.Sc.B.Ed	Education	50	18	18
MPhil	Education	20	3	3
PhD or DPhil	Education	8	32	8
BEd	Education	100	86	86
MEd	Education	50	35	35
B.A.BEd	Education	50	41	41

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	414	65	26	6	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	28	68	10	3	79

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes Policy of Mentoring: The institution has well established mentor mentee system. Mentoring is being carried out throughout the year at all the programs of the Institution. The IQAC conducts meeting at the beginning of the academic year and discuss about the curricular, co-curricular and extra-curricular activities to be conducted for each program in the institution. B.Ed. program has micro group wise mentorship, B.A. B. Ed and B.Sc. B.Ed. programs has class teachers as mentors, M.Ed. has research group wise mentorship. Mentors of respective program take care of their mentees throughout the year. At the end of term/ semester the IQAC members discuss about students' academic progress grievances if any. Process of mentoring: Every year this process begins with the organization of Induction meeting for the students of each program where students are acquainted with the syllabus of choice based credit system. • Subject Orientation: Subject teachers of concerned program help students in making proper selection of the optional subjects. • Teaching Competency Guidance: For B.Ed., B.A.B. Ed., B.Sc. B.Ed. each student is allotted to particular micro group where he/she receives guidance regarding teaching skills. The mentor of each group orient the student for micro-integration-simulation, lessons based on models of teaching, team teaching, technology based teaching, practice teaching and for lessons and the activities to be conducted during the internship. They also receive guidance from the teachers of Internship school. • Curricular guidance: Faculties of all the programs orient students regarding course related compulsory practical, and the activities like seminar presentation, poster presentation, mind map, concept map,

assignment, tutorial, group discussion etc. • Skill based guidance: Students are guided for skill based subjects like ICT practical, Reading and Reflecting on Texts, Understanding Self, Open Course, Art Drama, Social Service etc. • Research guidance: M.Ed., M.Phil., B.Ed. second year B. A. B.Ed. final year students get research related guidance at every step of the research such as review of related literature, preparation of research proposal, collection of data, analysis of data etc. M.Ed. students are orientated before research viva. • National International Conference/ workshops: Every year institution organizes national/ international conference and workshop for students' academic upgradation. Students are inspired for active participation and also guided for writing, presenting, and publishing the research paper. • Examination: Due to pandemic situation, Internal Examination Committee conducted online orientation sessions regarding pattern of paper, marking scheme and code of conduct during online examination. Students received guidance for issues/problems related to online examination. Special Efforts by Mentors: a) Career Guidance: for NET, SET, TET/CTET examinations b) Placement related guidance: Alumni association conducts interview related training for placement c) Special guidance for low performers: The institution adapts Improving Academic Performance (IAP) model- identify high and low achievers and provide guidance. Online study sessions were conducted. d) Counselling during pandemic: • B.Ed. and M.Ed. faculty oriented students for final submission through online mode • During pandemic B.A. B.Ed. and B.Sc. B.Ed. staff conducted online parent meet and inform them about students' overall performance. • Meetings for Ph.D. research guidance were conducted online

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
479	32	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	32	3	3	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
MEd	NIL	Semester	15/05/2020	21/11/2020
BEd	NIL	Year	15/05/2020	24/11/2020
B.A.BEd	NIL	Year	15/05/2020	15/12/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

POLICY: The Institution forms Internal Evaluation Committee for each program at the beginning of the academic year. This committee strictly follows the guidelines led by Savitribai Phule Pune University for the decisions to be taken regarding continuous internal evaluation throughout the year. MODE OF

INTERNAL ASSESSMENT: Each program includes core courses, specialized courses, teaching competency related and professional competencies enhancing courses. Under each course various activities are conducted and evaluated by subject teachers, these activities are: • Core Courses: Compulsory practical, tutorial, assignments, internal examinations Practicum Related: scrape book, library notes, open book exam, poster presentation, group discussion, panel discussion, seminar presentation • Teaching Competencies- Microteaching-integration-simulation, Lessons based on innovative teaching methods, Practice teaching and Internship - Rating scale, observation, peer review and suggestive remarks by mentor, school teachers and school principals • Specialized and Professional competency based courses: ICT practical, Social Service, Reading and Reflection, Art and Drama, Understanding Self, Open course, Health Yoga, ? M.Ed. M. Phil.-Final Research viva were conducted online

PROVISIONS AND TRANSPARENCY: Extra time was allotted to students, who fail to submit their work on given time, ? Google classrooms were created for submission ? Subject teachers evaluated internal work students received online qualitative feedback and marks through Google classroom

REFORMS INITIATED AT CIE: ? Internal examinations were conducted online and record of internal marks sent to university through online mode ? University examinations were conducted online and result was displayed on the website

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares academic calendar for all the programs according to the guidelines given by SavitribaiPhule Pune University. The tentative schedule of examinations and the holidays declared by the university are considered while preparing academic calendar. The academic calendar includes the date of commencement conclusion of the academic year for B.Ed., B.A.B. Ed., B.Sc. B.Ed. and commencement of the first term, second term and conclusion of the both the terms are mention in the M.Ed. academic calendar. The D. El. Ed. follows all the guidelines given by SCERT. The decisions regarding preparation of academic calendar is taken by Principal, IQAC members, and teaching staff of related program. All the members discuss about the mode of transaction and the activities to be conducted for each course. In the academic calendar curricular, co-curricular and extra-curricular activities are taken into consideration. According to the academic calendar weekly timetable is prepared The same calendar is uploaded on the college website for ready reference to students and teachers. This year due to pandemic, the institution changed the mode of final submissions from offline to online. It is ensured by the Internal Evaluation Committee that the academic calendar is strictly followed while conducting the internal examinations and continuous comprehensive evaluation of all the programs of the Institution. Google classrooms were created and students were asked to submit their internal work and evaluated online.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.azambedcollege.com/wp-content/uploads/2021/05/POs-COs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	MEd	Education	28	28	100

NIL	BEd	Education	99	98	98.98
NIL	B.A.BEd	Education	46	46	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.azambedcollege.com/wp-content/uploads/2021/04/feedback-form-on-curriculum.pdf> <http://azambedcollege.com/bedstaging/pdf/2.6.2%20Pass%20Percentage%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Language Skill workshop by Asst. Priyanka Dubey	B.A.B.Ed	11/09/2019
International conference on Connecting Beyond the Classroom Employability skills for Global Teacher Education	B.Ed. M.Ed. B.A.B.Ed and B.Sc.B.Ed	06/02/2020
National Webinar on Paradigm shift in teaching learning evaluation in pandemic and post pandemic period	B.Ed. M.Ed. B.A.B.Ed and B.Sc.B.Ed	27/05/2020
Workshop on Google form for online examination	B.Ed. M.Ed. B.A.B.Ed and B.Sc.B.Ed	12/05/2020
Workshop on Google Classroom.	B.Ed. M.Ed. B.A.B.Ed and B.Sc.B.Ed	21/05/2020
Personality development workshop (second year)	D.El.Ed	09/07/2019
Workshop on NEP at Ethel Garden	D.El.Ed	12/07/2019
Personality development workshop (first year) guest lecture on personality development Social worker: Smt. Jahanara Pathan	D.El.Ed	16/07/2019

Maths workshop	D.El.Ed	20/07/2019
Teaching aids workshop by Mr. Javed Pathan	D.El.Ed	01/08/2019
Guest lecture on Geography Day - Disaster Management by Dr. Anil Dandekar	D.El.Ed	14/01/2019
Workshop on Pidilite	D.El.Ed	06/02/2019
workshop on remedy teaching for Academically weak school Students by - Dr. Dayanand Jatnure	D.El.Ed	12/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	B.Ed	1	6.37
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
D.El.Ed	2
B.Sc.B.Ed	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	23	Nill	9
Presented papers	4	2	Nill	Nill
Resource persons	Nill	Nill	Nill	6
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community service	Old age home, Blind school N.G.O.(For special children) Madarasa and orphanage	2	147
Community Awareness For women education	Mahatma Phule Punyatithi Rally	3	260
Communal Harmony	Rally for Eid-E-Milad	2	198
Awareness of keeping surroundings clean	"Cleanliness Is next to Godliness" rally	2	148
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Elocution Competition on	Second position	District Level Declamation Contest	1

Republic Day Celebration 2020 with the theme Sabka Saath, Sabka Vishwas		organized by NEHRU YUVA KENDRA under the Government of India	
Hundred metres running	Second position	D.I.E.C.P.D.	1
Long jump	Second position	D.I.E.C.P.D.	1
Shot put	Third position	D.I.E.C.P.D.	1
Hundred metres running	Third position	D.I.E.C.P.D.	1
Long jump	First position	D.I.E.C.P.D.	1
Hundred metres running	Third position	D.I.E.C.P.D.	1
P.P.T. presentation	Second position	D.I.E.C.P.D.	1
Relay	First position	D.I.E.C.P.D.	4
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	H.G.M. Azam College of Education	Guest lecture on female foeticide	1	128
Gender Issue	H.G.M. Azam College of Education	Guest lecture on Sexual Harassment	1	144
Health Yoga	H.G.M. Azam College of Education	Lecture on Oral Health by Dr.Bhatta	1	224
Health Yoga	H.G.M. Azam College of Education	Lecture on Awareness on Breast cancer	1	115
Health Yoga	H.G.M. Azam College of Education	Lecture on Yoga	1	83
Health Yoga	H.G.M. Azam College of Education	Physical Exercise, Yoga Suryanamskar	1	84
Health Yoga	H.G.M. Azam College of Education	International Yoga Day celebration	2	117
Fit India Movement	H.G.M. Azam College of Education	Telecast Lecture of Honble Prime Minister at Assemble Hall	1	153

		and thirty five minutes walking on campus ground		
Swachh Bharat Abhiyan	H.G.M. Azam College of Education	Cleanliness is next to Godliness : rally	2	124
"Guinness World Record : distributing saplings by(N.S.S)	Savitribai Phule Pune University	Guinness World Record "by distributing 16,631 saplings of "Neem" to volunteers of the "National Service Scheme" (N.S.S)	2	61
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic Association	M.Ed II Year : Semester III 310 Internship in Secondary /Higher secondary	Abeda Inamdar Jr. college of Girls 2. Arihant College of Arts, Com and Sci 3. Abdulah Patel Eng Highschool DRT Jr. College 4. Arya English Medium School 5. Pune International School 6. Shivaji	15/07/2019	10/08/2019	29

		English Medium School Saswad 7. St Vincent's High school			
Academic Association	M.Ed I Year : Semester II 206 Internship in Teacher Education Institute	1. H.G.M Azam College of Education 2. Azam college of Education B.A B.Ed 3. Azam College of Education B.Sc B.Ed 4. Arihant College of Education 4. Azam D.Ed. 5. Purandar College of Education Saswad .	03/02/2020	29/02/2020	31
Academic Association	B.Ed II Year Internship	1.Moledina High School, Pune 2.Ornellas Girls High School 3. Ideal English School, Mhasla, Raigad 4. Vincent's High School 5. Lady Zubeida Quraishi 6. Prakash English Medium Sachool, Rasta Peth Pune 7. PES English Medium School, Pune 8. Harbour City	01/08/2019	31/01/2020	100
Academic Association	B.Ed I Year Internship	VIJAY VALLABH HIGH SCHOOL 2. VIBGYOR HIGH SCHOOL 3. LADY	09/12/2019	21/12/2019	86

		HAWABAI SCHOOL 4. ANGLO URDU HIGH SCHOOL 5. NEW DAWN HIGH SCHOOL 6. ST ANTHONY SCHOOL 7. RBA SCHOOL JR COLLEGE 8. ORCHIDS HIGH SCHOOL 9. ANJUMAN HIGH S SCHOOL 10. RIMS INTERNA TIONAL SCHOOL			
Academic Association	B.Ed II Year Practice Lesson	. P.S.M. English Medium High School, Pune 2. Moledina High School, Pune 3. Don Bosco English Medium School, Pune 4. Badriyah High School, Pune 5. Lady Zubeida Qureshi High School, Pune 6. CP. Goenka Inter national School 7. Orchids School Bhawani Peth	10/02/2020	18/02/2020	100
Academic Association	B.A. B.Ed Final Year Internship	1. Utkarsh English medium School 2. British Counsil Inte rnational School 3. MCE Societys English Medium School 4. St. Joseph High School	02/12/2019	21/12/2019	46

		5. Span International Academy 6. Navin Hind English medium School 7. Badariyah High School			
Academic Association	S.Y.D.EL.ED project work	Historical visit to - Deccan archaeological Museum. Science visit to Science park.	20/02/2020	Nil	90
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Z.V.M.Unani Medical College	18/07/2019	Z.V.M.Unani Medical College will guide on Female foeticide topic to our students and teachers.	125
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	175872

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Vridddhi	Fully	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18259	682624	138	20662	18397	703286
Reference Books	12963	4865787	Nill	Nill	12963	4865787
Weeding (hard & soft)	520	9060	Nill	Nill	520	9060

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Asst. Prof. Madhu Kuchekar	Orientation on CCA Co-curricular Activities	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	28/08/2019
Asst. Prof. Shahnaz Shaikh	Microteaching demo video : Set Induction	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	26/11/2019
Asst. Prof. Navsheen Shaikh	Microteaching demo video : Demonstration	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	09/08/2019
Dr. Madhuri Yadav	Crossover Learning	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	12/09/2019
Asst. Prof. Anuradha Shelke	The Experiential Learning Cycle	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	13/09/2019
Asst. Prof. Deepa Muknak	Seven Point Plan in Guidane	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	24/07/2019
Asst. Prof. Asma	States after the	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	10/12/2019

Shaikh	Mourya Empire	llege.com/bedstaging/pdf/e-Resource-2019-20.pdf	
Asst. Prof. Madhu Kuchekar	Time Management	https://azambedcollege.com/bedstaging/pdf/e-Resource-2019-20.pdf	26/11/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	68	38	68	0	0	6	24	800	70
Added	0	0	0	0	0	0	0	0	9
Total	68	38	68	0	0	6	24	800	79

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

800 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Library	https://azambedcollege.weebly.com
Video centre	https://azambedcollege.com/infrastructure/
Recording Camera	https://azambedcollege.com/infrastructure/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
70000	57296	120000	98810

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies: The management encourages and insists the institutions for optimum utilization of the physical resources for day today teaching and administration purpose. The management has established infrastructure development and maintenance system for the entire campus. Technological assistance is centrally available to all the institutions of the campus which can be accessed and used through an online booking system. Maintenance of hardware and software of IT infrastructure, computers, printers

and power backup are maintained through Annual Maintenance Contract. College Development Committee approves financial requirements of the institution.

Academic and support facilities: 1. Computer Laboratory: The institution has a well-developed computer laboratory having 24X7 internet facility with speed of 800 MBPS. Each computer is installed with latest software which is updated regularly. The computer laboratory is utilized by B.Ed., B.A. B.Ed., B.Sc.B.Ed, M.Ed., D. El. Ed., M.Phil. and Ph.D. Students. The issuing register is maintained by computer instructor. 2. Other Laboratories: The Institution has Language laboratory, Psychology Laboratory and Science laboratories. Dead Stock register is maintained and updated regularly and verified during academic audit. 3. Library: The library has a vast collection of books, reference books, journals etc. The records are maintained by fully automation system (ILMS) Vridhhi 2.0. Every student procures a library card after admission and can issue books as per the requirement and can access online journals and magazines from E Library. 4. Class Rooms: The institution has ten ICT enabled and three smart classrooms. The laptops, notebooks and DLP projectors are made available to the faculty members for the classroom activities. Each micro group is allotted a laptop or net-book that can be used throughout the year. 5. Research Room: The institute has research cell where research theses of Ph.D. and dissertations of M.Ed., M.Phil. are kept for the research scholars. 6. The institution has well-furnished principal's cabin, office, staff rooms, resource room and conference room, store room, girls common room etc. 7. Wi Fi Facility: The institution has secured Wi Fi facility within the campus. Use of Wi-Fi in the institution is to enhance the accessibility of the internet for academic purposes and to browse exclusive online resources for students, faculty and staff members. 8. The institution has a multipurpose hall, an auditorium, Pavilion Hall (200 capacity) and a centrally located A. R. Shaikh Assembly hall (560 capacity) which can be used for conducting seminars, conferences, workshops, symposia and Co-curricular activities. 9. Sports Complex: VM Gany Sports Complex is available to the students for various sports activities. The sports complex has Athletes Rehabilitation and Treatment Centre, cricket, badminton, tennis, table tennis, basketball, and volleyball and carom facilities. The ground has 400 meters running track and separate gymnasium for males and females. Expert guidance for training in various sports and games activities is provided. These facilities can be utilized as and when required with prior permission of the parent institution. 10. Campus: The institution has a huge, neat, clean, green and plastic free campus.

<https://azambecollege.com/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial assistance Haji Gulam Mohammad Azam Trust Scholarship	32	326200
Financial Support from Other Sources			
a) National	Central Sector Scheme Of Scholarships Minority Post Metric scholarship Rajashree Shahu	49	704519

	Maharaj Scholarship Postmatric scholarship for minorities		
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Conference on Connecting Beyond The Classroom: Employability Skills for Global Teacher Education	06/02/2020	121	BCUD, Savitribai Phule Pune University
National Webinar on Paradigm Shift in Teaching, Learning and Evaluation in Pandemic and Post Pandemic Period	27/05/2020	132	H.G.M. Azam College of Education.
VachanPrerna Divas	15/10/2019	115	Mrs. Amita Dambir Mr. Shabbir Phulari
Guest Lecture on Female Foeticide	25/07/2020	128	Dr. Farah Rizwan
Guest Lecture on Sexual Harassment	17/09/2019	144	Dr. Jacinta A.K.K. New Law Academy
Awareness lecture on Breast Cancer	21/01/2020	115	Dr. Kalpana Gupte
Health and yoga	14/09/2019	86	Asst. Prof. Asfiya Ansari
Development of E-Resources	24/12/2019	44	Asst.Prof. Asma Shaikh
Life Skills W.R.T. Personal Empowerment Skills	18/07/2021	47	Asst.Prof. Nida Bhatta
Mentoring (Teaching Competency 1)	19/09/2019	86	All faculty members
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed
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		examination	counseling activities		
2019	Guidance for NET/SET/TET	40	63	3	32
2019	Subject wise teachers guidance given every Saturday	122	110	1	36
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Abeda Inamdar Junior college Anglo urdu Girls High School PAI public school. MCE Societys English school. New Grace English High school MCEs English Medium Primary School PAI Spoken English Medium School	21	9	St Xaviers School. Rbi Jr College Span International School Fortune High School Undri-No Orchids School. Vibgyour School. 2018 No Bal Vikas Vidyalaya Kunjir Public School 1. Manjari Jamaluddin Maqbool Jr College. Gurunanak Public School Jr College	128	59
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2019	8	D.El.Ed	H.G.M.Azam College Of Education	H.G.M College of Education	B.A.B.Ed
2019	1	B.A. B.Ed	H.G.M.Azam College Of Education	H.G.M.Azam College Of Education	M.ED
2019	1	B.A. B.Ed	H.G.M.Azam College Of Education	Dr.D.Y. Patil College	M.A(English
2019	10	B.A. B.Ed	H.G.M.Azam College Of Education	Abeda Inamdar Senior College	M.A(English
2019	5	B.A. B.Ed	H.G.M.Azam College Of Education	Poona College	M.A(English
2019	1	B.ED	H.G.M.Azam College Of Education	Abeda Inamdar Senior College	M.Com.
2019	1	B.ED	H.G.M.Azam College Of Education	Poona College	M.A(English
2019	1	B.ED	H.G.M.Azam College Of Education	MANNU	M.A(English
2019	3	B.ED	H.G.M.Azam College Of Education	Abeda Inamdar Senior College	M.A(English
2019	1	B.ED	H.G.M.Azam College Of Education	H.G.M.Azam College Of Education	M.ED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Elocution competition	Institutional level	24
Health and yoga activities	Institutional level	86
Dance	Institutional level	250
Halloween competition	Institutional level	6

Cosplay competition	Institutional level	10
Mehndi competition	Institutional level	10
Hairstyle competition	Institutional level	14
Bridal make-up competition	Institutional level	15
Best out of waste competition	Institutional level	11
Cookery competition	Institutional level	28
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institution has a dynamic Gymkhana Managing committee that serve on different Committees of the Institution. The GMC is an elected body, governed by a constitution that defines its functions and role. This committee is constituted as of the students, by the students and for the students in a democratic way. The students of all the classes are motivated to contest for the elections. Students interested give their nominations and GMC canvassing is organised where the contested members appeal and convince the students to vote for them. Proper and transparent elections followed by counting the votes is done. Soon after vote counting the elected members are announced and are given the responsibilities which they have to take care of throughout the year. The elected body of Student Representatives are involved in all curricular, Co-Curricular and Extra-Curricular Activities. The Student representative along with the GMC chairperson who is a faculty member helps in organizing major events of the institution such as conferences, seminars, workshops, annual day, various functions, intercollegiate competition ,etc. An International conference was organised on Connecting Beyond The Classroom: Employability Skills for Global Teacher Education where GMC representative were actively engaged in all the activities in planning and preparation of this conference. Along with GMC, the college has a student development cell which works under/ is established under the guidance of Board of Students' Development, Savitribai Phule Pune University. The student representative of this cell are engaged in schemes such as Karma veer Bhaurao Patil Earn and Learn Scheme and workshops such as Nirbhay Kanya Abhiyan under the New and Innovative programme scheme of the University. Other Programs undertaken by Students' Development Board includes Guinness world record by distributing 16631 saplings of neem to volunteers of NSS. , Yoga Day, Vaachan Prerna Diwas, Sadbhavana Divas, Marathi Pandharwada ,constitution day, Swachata abhiyan and many more. Regardless of the Covid-19 pandemic, the Student Council remained active and organized several activities online with great enthusiasm and success. The institution had organized webinar at national level where role of the student representative was vital. Also the student representative coordinated with the faculty members and other students for smooth functioning of the teaching

learning and evaluation through online mode. Notwithstanding the pandemic the GMC organized online activities with remarkable dexterity. The GMC Student Representatives function as a conduit for the administration. They organize Student Assemblies and Meetings that serve as a forum for interaction with students and authorities. The Student Representatives are members on several posts such as General secretary, class representative, Art circle secretary, Sports secretary, debate secretary, Science Laboratory secretary, Computer Lab Secretary, excursion secretary, Magazine secretary. The representative members are included in committees like IQAC, ICC, anti-ragging committee, Grievance redressal committee, Magazine Committee, Sports committee, Library committee, cultural committee, etc. The representative students in the Grievance redressal Anti-Ragging committee along with teacher members addresses the grievances of students (if any) and ensure zero ragging incidents in the institute and also spreads awareness among students against any type of ragging activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, The institution has registered alumni association. The alumni association consists of Executive committee which comprises of total 10 members - President, Vice-President, Secretary, Treasurer, Joint Secretary and five members. Meetings of alumni association are conducted twice a year and discussions on various concerns are held. After a student completes a course he/she gets registered with the alumni association of the institution. As alumni are an integral part, we provide and take suggestions from our alumni as and when required. Our alumni are employed in various parts of the country and abroad and we are in touch with the alumni through the emails, telephonic calls, and social media. The alumni association has certain objectives and it works in accordance with it. The alumni association contributes in various ways to promote growth and improvement of the institution. The alumni association of the institution conducts various activities which include - lectures from experts, internships, career guidance, preparation for competitive exams, placement drives, mentoring, Social awareness etc. Appropriate feedback received from the alumni on the professional experience and job opportunities information based on the need of the schools and colleges is helpful for the current students. Many alumni of the institution hold good position in schools and colleges as Directors, Principals, coordinators, Supervisors, etc. through the Alumni association interaction session are organised where these Alumni students share their experiences and thoughts with the present students giving them insight about career prospects. The Alumni are also invited as resource person for seminars, workshops, conferences and guest lectures. Prominent alumni are felicitated in the Annual Gathering programme. The Alumni Interaction Program takes place on regular intervals wherein they provide professional experience and placement information with regard to the employer's expectation. The Feedback from Alumni serves to improve the prospectus of activities to be conducted, curriculum transactions and career building.

5.4.2 – No. of enrolled Alumni:

679

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association of the institution conducts regular meetings with its alumni so as to encourage and nurture the interaction between Alumni and the

institution. These meetings also intend to urge the alumni to take interest in the development of the institution. Every year Two meeting are organised, one in the beginning of the academic session and the other towards the end of the academic session. These meetings are conducted to find the development and progress of the alumni in their areas of work. The alumni are also involved in the curricular and co-curricular activities of the institution. In this academic year two workshops were organised by our alumni for the current batch students of various programmes. The first workshop was on the theme 5E Model constructivists Approach. By Sehnaaz Shaikh from 1999- 2000 batch on 19th December 2019. The second workshop was on " Digital integrated learning life skills" conducted by Aanchal Verma (2015-17 Batch) on 23rd May 2020.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

NSS (National Service Scheme), Savitribai Phule Pune University an attempt was made to create Guinness book of World Record by distributing 16,661 Neem saplings to volunteers of the NSS. The institution actively participated in this event. Principal, IQAC-coordinator, GMC-chairperson along with faculty members discussed about detailed planning of the entire event. The SDO- Student Development Officer was given the responsibility to attend the meetings conducted at the university department to get acquainted about the detailed planning of the event. A meeting was conducted and the duties were assigned to the faculty members, GMC student representatives and volunteers for effective participation by the institution at this mega event. Responsibilities such as, attendance, transport, breakfast, banners, Seating arrangement of the students on the main ground, collection of and distribution of tea-shirts, etc. were distributed. Principal, SDO, faculty members, non-teaching and students have participated in the event and gave their contribution. To promote the 'conservation of trees' and 'water resources' the students took an oath, administered by CM, Devendra Phadnavis. The neem saplings distributed at the event were planted by the faculty and the students at various places. It helped the students in developing sensitivity towards the environment. The overall objective of this event 'Education Service' promotes social harmony, team building capabilities, decision making and inculcates leadership qualities among all students, teaching non-teaching members enthusiastically participated in this event and committed themselves to be ecofriendly.

2. FIT INDIA MOVEMENT: To make fitness an integral part of our life, on 29th August 2019, National sports day, Honorable Prime Minister of India launched the 'Fit India Movement'. The Fitness pledge administered by the Prime minister was taken by all. Various events were organized by the Institution to promote the 'Fit India Movement'. To achieve the fitness mission, detailed planning was done by, Health in-charges of all programs also various activities were planned and conducted throughout the year. Each program head was given responsibility of some activities. Meetings were conducted to chalk out various activities to promote indigenous sports, physical fitness amongst the students at institution level and organize focused campaigns to bring about behavioral changes and move towards physically active lifestyle. The first step taken by institution was the Campus walk for all students, faculty-members to focus on their fitness. Enthusiastic participation from all made this event successful. At the institution level to cultivate the habit of 30-60 minutes of physical activities amongst all the teaching non-teaching staff members along with the student's various health and wellness programs are organized by expertise from sports field, diet nutrition experts etc. Student volunteers from all the programs actively help to organize these events. Health is wealth is inculcated among all through lecture series initiated by the students and active

participation of PTA members and alumni. These two activities are the excellent examples of decentralization and participative management of institution in the academic year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The principal of the institution is coordinator of Faculty of Education, Savitribai Phule Pune University. Faculty members of the institution actively participated in various sessions regarding review of the revised syllabi of B.Ed. and M.Ed. program which were initiated by the University. Syllabus for B.Sc. B.Ed. (F.Y.) and B.A. B.Ed. (F.Y.) program is revised as per NCTE guidelines. A separate committee is formed for finalizing structure of the programs, that includes teacher educators from other colleges, which are affiliated to Savitribai Phule Pune University.
Teaching and Learning	Innovative teaching-learning approaches are used by faculty members. Various technological aids are used for effective delivery of content. Online teaching is conducted and guidance is given to the students of all programmes with the help of Google classroom and other online platforms during pandemic situation. Guest lectures on awareness of 'Breast Cancer', 'Oral care', 'Sexual harassment', etc. are organized for the supplement to teaching learning process. National webinar on 'Paradigm Shift in Teaching Learning and Evaluation in Pandemic and Post Pandemic Period.' And international conferences on 'Connecting Beyond the Classroom: Employability Skills for Global Teacher Education' are organized.
Examination and Evaluation	At the beginning of the academic year, a schedule for continuous internal evaluation for theory and practicum is prepared by the faculty members. Faculty members uses different innovative evaluation techniques along with techniques given in the syllabus such as MCQ, seminar presentations, tutorials, internal tests, preliminary examination, group discussions, poster

and e-poster presentations, scrap books, written exams, etc. During pandemic situation internal evaluation is carried out by using various online platforms. Internal Evaluation committee monitors the entire evaluation process of the respective programs. Academic audit is carried out for all programs, this committee includes principals and members of sister institutions.

Research and Development

Institution is a research centre for programs in Education as Ph.D.M.Phil. Azam Research Forum is established for developing research skills and habit among students of all programmes. Institution organized offline and online induction sessions, seminars, webinars conferences on research innovations, research-based lecture series, to facilitate research. Students are encouraged to participate in various research-based competitions, events, lectures. During the pandemic situation M.Phil M.Ed. dissertation final viva, research follow up, guidance meetings are conducted by using online platform. Faculty members are motivated and guided for undertaking research projects, also presenting and publishing of research papers articles in various journals.

Library, ICT and Physical Infrastructure / Instrumentation

Advanced technology is used to make library services more users friendly with the help of separate library website - <https://azambedcollege.weebly.com/> . It provides access of various OER such as, NIOS, Shodhganga, SWAYAM, MSCERT, CBSE, IGNOU, etc. to the students of all programmes. Library uses ERP system Vridhhi (2.0), library Automation software. Institution has subscribed N-LIST database, National Digital Library (NDL) membership on which online research publications, are made available for reference. 1 colour printer, 2 B/W printers, 1 digital camera are added in digital resources. E-resources and ICT enabled classrooms help teachers in their online teaching learning.

Human Resource Management

Management insists on recruitment of qualified and techno-savvy candidates for all programmes. Institution also organizes different offline and online training programs, workshops,

conferences, seminars, webinars, etc. for teaching faculty members and non-teaching members for up gradation of their knowledge and skills. Faculty members attended various offline and online professional development programmes for quality improvement such as, institutional level FDP, Refresher courses, Orientation Programmes, short term courses, Ph.D. Course work, workshops, Skill development programmes, etc. In the pandemic situation, institution organized online training for all faculty members for using online teaching platforms such as, Google meet, Google classroom, Zoom, etc.

Industry Interaction / Collaboration

The institution develops linkages with SCERT, Practice Lesson schools, Internship schools, Academic institutions, Research institutions, Placement institutions, Social institutions such as, orphanages, old age Homes, etc., for organization of various curricular and co curricular activities. MoU is signed with ' Z.V.M. Unani Medical College and Hospital' for the benefit of both the institutions.

Admission of Students

As per the rules and regulations of DHE, centralized admissions of all programmes of the institution are carried out. Admissions of D.El.Ed. Programme are carried out at institutional level by following rules and regulations of DIET. Institution's 'Admission cell' gives complete guidance technical assistance to the candidates of all the programs at every step of the admission process. Institution takes extra effort, to make admission process more student friendly by providing them assistance at every stage of online admissions. All the necessary information that could help the students at the time of admission is being uploaded on institution website.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institution always gives first preference for use of information communication technology. Institution provided computers and campus domain with Google suite by 247 internet connection (800 MBPS) to all faculty members. Due to Pandemic situation

academic administrative activities shifted from offline to online mode. Staff was motivated to adopt required technology as per the need. The institution has submitted data to All India Survey on Higher Education (AISHE) State Government annually, collects online data and the institution has submitted this information to Department of Higher and Technical Education, Government of Maharashtra through Management Information System (MIS).

Administration

During COVID pandemic situation, management communicated with the Principal, teaching and non-teaching faculty members, through emails and by using various online platforms. All notices and important circulars were circulated electronically by management. As per government guidelines, administrative work was carried out. During lockdown period, staff meetings, management meetings and CDC meetings were conducted online. Various trainings were organized for all the faculty members to make them competent for using various online modes of teaching.

Finance and Accounts

Accounts Section uses updated version of Tally ERP system to maintain its books of accounts. Salary sheet, Pay slip and Form 16 (AB part) are generated by using Vrddhi Software (Version 2.0). The PF, Income tax and professional tax of faculty members is sent through e-banking. Salary of the faculty members, non-teaching members and support staff is transferred digitally. All types of fees' transactions like, Exam, Eligibility, Pro-rata, affiliation is Paid by using NEFT. Expenses like telephone bills are paid online. Due to Pandemic situation, online fees transaction facility was provided to the students of all programs.

Student Admission and Support

DHE conducted centralized online admission process, students of all programs were guided by faculty members for helping them to CET form filling correctly. CET Examination orientation was conducted through for all programs. College extended support for student for admission, for paying Fees, access to study material. E-resources and ICT enabled classrooms were developed to

	enhance online teaching learning process during pandemic situation. All the necessary information that could help the students at the time of admission is being uploaded on institution website.
Examination	During pandemic situation institution followed all guidelines laid by Savitribai Phule Pune University for examination conduction. Institution uses e -governance in examination process, wherever possible like, filling of online exam form generating of online fee challan. Internal exams, presentations, revision lectures were conducted by using online mode of communication. Students are asked to upload their internal work on google classrooms respective subject teachers evaluated assignments and grade them accordingly. Final Examination of B.A.B.Ed. B.Sc.B.Ed is conducted through online platform, as per the guidelines of SPPU. Internal evaluation mark entries as well as final scores were filled online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Asst. Prof. Nilofar Patel	Special protection for woman and girls sustainable development for the world	Nill	500
2019	Asst. Prof. Deepa Yogesh Muknak	Social protection for women and girls : sustainable development for the world	Nill	600
2020	Asst. Prof. Shahnaz Shaikh	Workshop on Nishtha Kshamata Sanwardhan Organized by:- DIECPD at Ethel Gorden, Pune	Nill	400
2019	Asst. Prof. Rizwana	workshop on NEP at Ethel	Nill	200

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Awareness Lecture on Breast Cancer The Resource Person : Dr. Kalpana Gupta	Nill	21/01/2020	Nill	31	3
Nill	Guest Lecture on Oral Care and dental health The Resource Person: Dr. Bhatta Mohammed Shadab Farooque	Nill	01/02/2020	Nill	29	4
Nill	Two days International Conference on Connecting Beyond the Classroom : Employability Skills for Global Teacher Education The Resources Persons : Dr. Chintamani Yogi, Dr. Julius	Nill	06/02/2020	Nill	35	3

	Maiyo, Prof. Sanjeev Sonawane, Mr. Sandeep Tomar					
Nill	Orientat ion Session on 'Online Ex amination The Resource Person Asst. Prof. Asma Shaikh	Nill	12/05/2020	Nill	32	5
Nill	Nill	Workshop on ,Online banking apps, The Resource Person Asst. Prof. Pushpa Patil	31/08/2019	Nill	2	5
Nill	Nill	Workshop on 'E-data Storage' The Resource Person Asst. Prof. Shaheen Ansari	26/10/2019	Nill	3	4
Nill	Nill	Program on 'Situat ional awareness about COVID-19' The Resource Person Dr. Madhuri Yadav	25/04/2020	Nill	32	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
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programme				
Competency based Teacher Education Curriculum Development	1	14/01/2020	18/01/2020	5
Teacher and Teaching in higher Education	4	01/09/2019	31/12/2019	120
Leadership And Governance In Higher Education Level 2	3	01/09/2019	31/12/2019	120
Inclusive Education and Accessibility in Higher Education.	1	15/09/2019	24/09/2019	10
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	Nill	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1) Provision of payment of, advance salary, to the faculty members on the Occasion of Diwali and Eid festivals. 2) Concession is given, in the treatment charges, for the faculty members, at Z. V. M. Unani Medical Institution, M. A. Rangoonwala Institution of Dental Sciences and M. A. Rangoonwala Institution of Physiotherapy. 3) Provision of Loan for faculty members from 'Azam Campus Employees Credit Co. Op. Society' 4) Promote faculty members for self development such as, pursuing higher education, allowing for attending various</p>	<p>a) Provision of payment of, advance salary, to the non teaching members on the Occasion of Diwali and Eid festivals. b) Concession is given, in the treatment charges, for the non teaching members, at Z. V. M. Unani Medical Institution, M. A. Rangoonwala Institution of Dental Sciences and M. A. Rangoonwala Institution of Physiotherapy. c) Provision of Loan for non-teaching staff from 'Azam Campus Employees Credit Co. Op. Society' d) Promote non teaching staff for self development such as, pursuing higher education, allowing for</p>	<p>1) The management gives financial assistance for economically weaker students, 2) Students of all programmes are orientated about scholarships such as, Rajashree Shau Maharaj scholarship, Central Sector schemes of scholarships, Minority Post-metric scholarship and State Govt. Post Metric Minority scholarship. 3) Doctors are available at the campus.</p>

professional development programmes, etc. 5) Documentary Support is provided to the teaching faculty in case of home loan. 6) Documentary Support is provided to the teaching faculty in case of PF withdrawal.

attending various professional development programmes, etc. e) Provide 2 sets of institution's uniforms, to the support staff. f) Documentary Support is provided to the non-teaching faculty in case of PF withdrawal.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: - being a self financed institution, the income and expenditure details are monitored through the internal audit system, set up by the management. Accountant of the institution keeps the records of income and expenditure throughout the academic year. Quarterly audit of the institution is being carried out by the chartered accountant appointed central by the management. In addition to quarterly audit, Auditor prepares the annual audited report at the end of financial year. Suggestions given by the auditor for improving financial system are incorporated with the help of finance committee. **External Audit:** - External audit is carried out only in case of grants received by the concerned institutions / authorities etc. For the current academic year institution received grants for purchasing digital camera, B/W printers, colour printer and funds for organizing one international level conferences under Quality Improvement Program of Savitribai Phule Pune University. Internal audit about the income and expenditure of the conferences is done by Internal auditor and external audit is carried out by the finance section of Savitribai Phule Pune University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. P.A. Inamdar, Mrs. Abeda Inamdar, Asst. Prof. Mumtaaz Shaikh, Haji Gulam Mohd. Azam Education Trust Scholarship	326200	Financial assistance for economically weaker student for paying fees
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6.4.3 – Total corpus fund generated

308850

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Internal Marks Moderation Committee of Savitribai Phule Pune	Yes	Academic audit committee, IQAC, Internal Evaluation Committee

		University, Pune		
Administrative	No	Nil	Yes	CDC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Various activities are conducted throughout the year, by respective program coordinators, with the help of parent teacher association such as Parent-Teacher meeting, organizing of various events, etc. These activities are conducted to convey about educational progress of the students to their parents, institutional efforts for imparting quality education, etc. These meetings help in interaction between principal, faculty members and parents and it encourages parent involvement. The institution has organized following activities in the year 2019-20. 1. Assistance for playing 'Tabla' and other musical instruments is given to D.T.Ed students by one of the PTA member from D.T.Ed. Program. 2. Guidance as a resource person on 'Cardiac Health' is done by one of the PTA members from D.T.Ed. Program who is well known cardiologist. 3. Judging for Poster making competition is done by one of the PTA members from B.Sc.B.Ed. Program on International Women's Day. 4. Orientation about 'Online Teaching systems and opportunities' is given to students by one of the PTA members from B.Ed. Program by online mode. 5. Organization of workshop on 'Stress Management during COVID 19' for the parents of B.A.B.Ed students by the Institution.

6.5.3 – Development programmes for support staff (at least three)

Following activities are arranged by college for the support staff, 1. Workshop on online banking apps: Workshop on various online banking apps was organized for support staff. The aim of this workshop was to train them for using various online banking apps such as Paytm, google pay, phone pay, etc. 2. Workshop on E-data Storage: E-data storage workshop was organized for the support staff, to give a basic training about how to store data with the help of electronic devices such as, how to save data in external hard disk, how to save data on Google drive, etc. 3. Program on Situational awareness about COVID-19: This program was organized online, for all staff to orient them about precautions to be taken during pandemic situations, Job stress, concern about health, economic situations, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Organization of national level webinar and international level Conferences under Quality Improvement Program, Board of Deans, Savitribai Phule Pune University. 2. Academic audit committee is formed and internal and external audit is conducted for all programs 3. Syllabus is revised for four-year integrated B.Sc. B.Ed. (F.Y.) and B.A. B.Ed. (F.Y.) program

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Language Skill	29/06/2019	11/09/2019	18/09/2019	83

	workshop				
Nill	Two days International Conference on Connecting beyond the classroom: Employability skills for global teacher education	04/01/2020	06/02/2020	07/07/2020	121
Nill	Intercollegiate Elocution Competition	04/01/2020	11/02/2020	Nill	24
Nill	Workshop on Google form for online examination	30/04/2020	12/05/2020	Nill	32
Nill	Workshop on Google Classroom.	30/04/2020	21/05/2020	Nill	32
Nill	National Level webinar on Paradigm shift in teaching learning and evaluation in Pandemic and Post Pandemic period	30/04/2020	27/05/2020	28/05/2020	232
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest Lecture on Female Foeticide	25/07/2019	Nill	123	5
Guest Lecture on Sexual Harassment	17/09/2019	Nill	137	7

Awareness lecture on Breast Cancer	21/01/2020	Nil	112	3
Guest Lecture on Oral Care	01/02/2020	Nil	119	5
Women's Day Celebration	08/03/2020	Nil	213	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Guest Lecture on Disaster Management and Mitigation Skills: Institution organised guest lecture on Disaster Management and Mitigation on 21st November 2019, Dr. Anil Dandekar, the resource person focused on different areas like types of disaster, nature of disaster, consequences of disaster and measures to be taken. It gave the student knowledge and understanding as to how various disaster can be avoided. The lecture developed an insight related to preventive measures to be taken depending on the nature of the disaster. The institution has already installed fire extinguishers at different floors. Keeping this in mind a demonstration was given on the use of fire extinguishers. The lecture also briefed the students about simple precautions to be taken at home place.</p> <p>Guest Lecture on Climate Change: Institute arranged a guest lecture for climate change on 19th December 2019, Resource Person Asma Shaikh, highlighted various causes of climate change. The speaker also spoke about global warming and its effects on living world. Through this session students were made aware of tree plantation and how it can reduce global warming. Students planted few saplings. Leading to this, students also planted few trees in their vicinity.</p> <p>Guest Lecture on Substitute for Plastic was arranged 15th January 2020, Resource person Hashmat Shaikh spoke about the hazardous effects of plastic on humans as well as on environment. The lecture was so convincing that a drive was started by the students where the students made paper bags. Students started using paper bags and jute bags instead of polythene and plastic bags. Students even distributed handmade paper bags in their vicinity.</p> <p>Guest Lecture on Energy Audit was arranged by the institution on 13th February 2020, Mr. Dinesh Barhate, resource person spoke about various ways of energy conservation. He made the students aware about how energy is wasted and also to find out where energy is lost. He also spoke about the measures can be carried out for efficient energy use. Students got an idea of energy conservation and optimum use of energy. Students got an idea that through energy audit, 5 - 30 is saved on energy bill. Use of LED lights is another initiative taken by the institution. This initiative is taken keeping in mind to get rid of ill effects of global warming, less consumption of electricity. The peer group appoints a leader in the group who is responsible to check whether the electrical appliances like tube lights, fans etc. are switched off before leaving the class.</p> <p>Flex and Sign Boards: Various flex and sign boards are posted in the campus at various spots for making the campus clean and green. Sign boards like No Parking, Pollution free zone, green and clean campus, Do not litter, Use Waste bin are posted. Flex presenting the importance of waste management, importance of use alternate energy resources, importance of trees, ill effects of use of plastic etc. are also posted in the campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil

Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	8
Scribes for examination	No	Nil
Special skill development for differently abled students	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	28/11/2019	1	Mahatma Jyotiroa Phule Pun iyathiti Rally	Community Awareness For women education	260
2019	1	1	06/07/2019	1	Eid - E - Milad Un - Nabi Rally	Communal Harmony	198
2020	1	1	06/02/2020	2	International Conference on Connecting Beyond The Classroom: Employability Skills for Global Teacher Education	Connecting Beyond The Classroom: Employability Skills for Global Teacher Education	126
2020	1	1	27/05/2020	2	National Webinar on Paradigm Shift in Teaching, Learning and Evaluation in Pandemic and Post	Paradigm Shift in Teaching, Learning and Evaluation in Pandemic and Post Pandemic Period	167

					Pandemic Period		
2019	1	1	02/12/2019	6	Community Service	Life of Individual at orphanage and Old Age Homes Working of NGO's	176
2019	1	1	20/08/2019	1	Hygiene ⁷	Maintaining Basic Health and Hygiene	177
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics for Teachers	21/06/2019	As per the instructions given by the management, Professional Ethics for Faculty Members is prepared and is displayed at the office entrance. It is mandatory that all faculty members follow the Professional Ethics and the Code of conduct. Head of the institution and the coordinator keeps a check whether the code of conduct is followed properly by all the faculty members. If anyone fails to do so, a report is prepared which is submitted to CDC.
Students Code of Conduct	06/07/2019	The institution has developed a Code of Conduct for students where they have to abide the rules and regulation of the institution. The GMC members are included in various committees like anti - ragging committee, grievance redressal committee. The institutions follow a particular system, the representative of the Grievance Redressal Committee along with teacher members addresses

		the complaints lodged by students and effectively resolves the grievance of the students. It helps to maintain discipline in students.
Parents Code of Conduct	08/07/2019	The institution has code of conduct for parents. The code of conduct for parents is displayed in the office. Parents have to follow the rules and regulations of the institution. They must obey the office timing.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day Celebration	21/06/2019	Nil	117
Eid E Milan Programme	06/07/2019	Nil	223
Personality Development Workshop	16/07/2019	18/07/2019	131
Guru Purnima Celebration	16/07/2019	Nil	123
Teaching Aid Workshop	01/08/2019	02/08/2019	142
Teacher's Day Celebration	09/09/2019	Nil	137
Hindi Divas Celebration	30/09/2019	Nil	103
Vachan Prerna Divas	15/10/2019	Nil	115
Eid E Milad Rally	06/07/2019	Nil	198
Mahatma Jyotiroa Phule Puniyathiti Rally	28/11/2019	Nil	260
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Paperless Communication: Institution has adapted paperless strategy for communication purpose. All notices are received through mail. E- governance is adopted in various areas like planning and development, Administration, finance and account.
<ul style="list-style-type: none"> • No Horn Zone: Faculty and Students are not allowed to honk horn in the campus. Signboard indicating no horn zone are posted at various places. All the faculty members and students are obliged to follow the rules. If they don't abide the rules, strict action is taken.

- **Green Habitat:** The campus showcases a huge biodiversity in plants. Most of the plants in the campus are of indigenous variety. Trees are named according to their common name and scientific name. Management has appointed few members who takes care of the trees like watering them daily, providing manure and fertilizers and also clearing the nearby areas of trees. It gives a lush green appearance to the campus.

- **Smoke free and tobacco free Campus:** The management emphasis on pollution free campus. Anyone found smoking or using tobacco in the premises is penalised. Individual is fined on breaking the rules and regulation of the campus.

- **Cleanliness:** The management is too much concerned related to cleanliness of the campus. There are waste bins placed at distance of 100 meters. The responsible members keep a check on cleanliness of each and every institution of the campus. Sanitary cleanliness is also taken care of. There are cleaning vans which keeps cleaning the campus throughout the day.

- **Waste Management:** Management has taken an initiative for proper disposal and utilisation of waste. A Compost pit is prepared in the campus. The waste from all over the campus is collected, segregated and the solid waste is dumped into the compost pit. Manure is prepared from this waste. The same manure is used for the trees which are planted in the campus.

- **Green Galaxy:** It is essential to be connected with nature to feel the energy exerted by the nature. For this purpose, green galaxy is developed, where students spent their time enjoying with nature. Plants help students to turn their stress into positive energy, which gives them pleasure. Students experience peace and calmness over there. In this concrete jungle where hardly, we find trees in our nearby areas, at the same time green galaxy helps students to experience the nature and to be connected with it.
- **Solar Panel:** The institution has installed solar panel. Solar panel is the best source, in which sun's energy is converted into electricity. The electricity generated by solar panel is used for various purposes by the institution

- **Vermicompost Pit:** A vermicompost pit is prepared in the campus. The main objective of preparing vermicompost pit, is to manufacture organic manure. The same organic manure can be utilized for the trees. Instead of using chemical fertilizers, this organic manure is used, which will help the soil to retain its fertility and no harm is caused to the soil organisms which helps in fixing atmospheric nitrogen.
- **Rain Water Harvesting:** The institute has a rainwater harvesting plant. The rainwater is collected into the borewell, same water is utilized for various purposes like gardening, in the washrooms etc. This helps in maximum utilisation of water which helps in solving the water scarcity problems.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1. Developing employability skills among Students Goal:

- To develop the employability skills among the students.
- To promote work place ready teachers with 21st century skills.
- To create modern age teachers.

Context: The students studying in teacher education colleges are future teachers. As teachers, they need set of skills and attributes that will prepare them for employment and further learning. Students need to understand the required employability skills in relation to the world of work and to realise their importance in changing times. Not only this, they also need to master these skills so as to get better employment opportunities and sustenance in profession. The teachers need to be geared with skills such as teaching-learning , Communication, Problem Solving, Critical and Creative Thinking, Team Work, Interpersonal skills, ICT Skills, Initiative Enterprise, Planning and Organizing Skills, Valuing diversity , empathy, etc. With this vision the

institution organises varied and diversified activities, lectures, workshops and conferences to aid the students with the skills required. They are as follows:

1. International conference on Connecting beyond the classroom-Employability skills for global teacher education: A two days international conference was organised to make the students aware of the skills based education and how important it is to get acquainted with the employability skills. The guest speakers from various parts of the world emphasised on the role of these skills and getting accustomed to these skills is must for any teacher.
2. Career guidance and competitive exam cell: The career guidance and competitive exam cell of the institution conducts various orientation and guidance session for the students for preparing for various competitive exams related to teaching profession. This helps the students to develop certain employability skills and becomes a gateway for entry in teaching profession.
3. Personality development workshops: The personality development workshops are conducted to groom the personality of the students. Various employability skills like communication, creative thinking, self confidence, team work etc. is transacted among the students.
4. Workshop on constructivism: Constructivism is one of the most acceptable and effective approaches in teaching -learning. Effective teaching also being a crucial employability skill, the institution arranged for a workshop on constructivism for students where the expert elaborated on the concept, theories and methods of teaching. Various activities were conducted to acquaint the students with the skills required to work in a constructivist class.
5. Workshop on use of ICT: A teacher in 21st century requires digital skills to handle and deal with ICT. Use of ICT in effective way in planning, curriculum transaction and evaluation is an important employability skill. A workshop on use of ICT in Education was organised. The guest speaker oriented on effective use of PowerPoint presentation, Google classroom, Google forms, G-Suit etc.
6. Lecture on children with special needs and remedial teaching: One of the essential employability skill for teachers is valuing diversity and differences and dealing with the students with empathy. With this thought an expert lecture was organised for the students on children with special needs and concept and importance of remedial teaching. The students understood the diversity in learners and how as teacher it is important to consider these diversities at every step of teaching learning.
7. National webinar on Paradigm Shift in teaching learning and evaluation in Pandemic and Post-Pandemic Period: A national level webinar was arranged with a thought of changing scenario due to the pandemic. It became essential for the students to understand the need of the hour and changing role of teachers. With this change the employability skills also had to be revisited. The guest speakers threw light on this need and changes expected in a teacher in both teaching and evaluation. Use of ICT was emphasised in the process of teaching learning and evaluation.
8. Workshop on use of ICT: A teacher in 21st century requires digital skills / skills required to handle and deal with ICT. Use of ICT in effective way in planning, curriculum transaction and evaluation is an important employability skill. A workshop on use of ICT in Education was organised. The guest speaker oriented on effective use of PowerPoint presentation, Google classroom, Google forms, G- Suit etc.
9. Development of E-Resources - The pandemic brought a paradigm shift in the teaching learning process. As teachers it is essential to have the skills in terms of conducting and promoting online teaching learning. The institution organised for Certificate course in Development of E-resource. This course was designed for the students so that they can master the skill of developing e-flex, e-poster, and animated powerpoint presentations and ultimately develop their employability skills.

Evidence of Success:

- It promoted a sense of understanding among the students to identify various employability skills required to be a teacher.
- It helped the students to identify their strengths, weakness, opportunities and challenges (SWOC) in relation to the employability skills.
- The students developed the skills and competence required as teacher.

Problems encountered: • Developing the skills and competencies in the students require time, proper guidance and assistance. The lectures, workshops, seminars, mentoring etc. help the students to acquire these skills. • It is challenging to maintain a balance between academic activities and skill - based activities. Making adjustments in the academic calendar and timetable helped in resolution of this issue. • Difficulties in using the online platform for conduction of webinar was faced. It was resolved by taking technical assistance from experts in the campus. Resources Required : • Library • E-resources- online journals, G-Suit • ICT Aids (Smart phones, laptop, smart classroom) • Resource persons from campus, from various universities, states and countries.

Best Practice 2 - Health and Wellbeing for Students

Goal • To create awareness about physical and mental health amongst students. • To create awareness about personal health and hygiene among students.

Context: A sound mind in a sound body, this proverb is best exemplified by the institution, in its practices for all round development of the student. Along with academics, the institution pays attention towards student's physical and mental health. Our students are would be teachers, who will be dealing with young generations and if the teacher is fit, then only she can inculcate the importance of fitness in the students. With this perspective, the institution arranges various activities throughout the year. Activities arranged for this particular year are as follows.

1. **Physical Exercise:** The institution arranges two sessions per week for physical exercise. In these sessions students are made to do physical exercises which helped the students to develop a sense of good physical health. Students enthusiastically take part in the activities. The activities created awareness about the importance of having a physically fit body.
2. **Suryanamakar and Yoga:** Yoga helps in mainting physical health as well as mental health. Students actively participated in yoga activities and suryanamaskar. Meditation sessions were also conducted. It was noticed that these activities helped in increasing student's stamina and concentration. These sessions were very helpful to students.
3. **Zumba Sessions:** Zumba helps in toning the body. Students found this activity very interesting. Zumba sessions helped the students to reduce their stress. All students with lot of zeal participated in the activities as it was helpful in leading a healthier life. Students experienced fitness in them.
4. **Intercollegiate Sports Competitions:** Apart from competitions related to academics, the institution emphasises on sports. To develop sportsmanship in students, sports competitions were organised by the institution. Relay race, shot put, long jump, 100 metres running, skipping, slow running etc. are the sports activities arranged for the competition. The students of D. El. Ed. Programme participated in Inter D.El.Ed. Collegiate Sports Competition organised by DIET. Students from various colleges participated in huge number in various competitions. To motivate the participants, the institution distributed participation certificate. Trophies were given to 1st, 2nd and 3rd position for various competitions.
5. **Guest lecture on Breast Cancer:** The institution organised guest lecture on breast cancer. The speaker made the students realise the various reasons for breast cancer. The students were made aware about the symptoms of breast cancer and the importance of self - examination. Students understood that taking healthy diet and leading a healthy lifestyle is essential.
6. **Guest lecture on Oral Health:** Along with physical health, oral health should also be a concern . To make the students realise the importance of oral health, the institution arranged a guest lecture on oral health. The session helped the students to take care of the oral cavity and how it can be prevented by dental cares. Students followed the preventive measures to keep their gums strong and healthy.
7. **Lecture Series on Mental Health:** Mental health of an individual plays a vital role in overall development. To create awareness, the institution organised a guest lecture on mental health. Students realised that mental health is very useful in dealing with real life and classroom situations, as our students are future teachers. The lecture series helped the students to

cope up with stress during pandemic. 8. Fit India Movement:

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://azambecollege.com/bedstaging/pdf/Best-Practices-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As per the vision of the institution the thrust area is all round development of the student. All round development includes healthy mind, healthy body and sustenance in society. With this vision various activities are organised by the institution throughout the year. 1. Developing employability skills among Students: To make the students understand the importance of employability skills, the institutions contrives different activities throughout the year. The conferences helped the students to realise, that getting familiar to various employability skills is essential. The institution also organised various workshops on personality development, constructivism and use of ICT. The workshops helped the students to groom their personality, wherein more emphasise was given on communicative skill, creative thinking, self - confidence, team work etc. Workshop on constructivism, made the students familiarize with the skills needed to work in the constructivist classroom. ICT workshop made the students techno savvy, as it gave them the space to enhance their ICT skills, which is the need of 21st century classroom. Employability skills enhancement courses were also introduced for the particular year, which developed confidence in the students. The institution has career guidance and competitive exam cell, through which the students are oriented and guided related to various competitive exams which are the gateway for entering the professional career. Due to pandemic, a paradigm shift in teaching- learning process was noticed, considering the need of the hour, the institution organised a national webinar. The webinar emphasised on use of ICT skills in teaching - learning and evaluation. 2. Health and Wellbeing for Students: The institute did not only emphasised on academics but also focused on the physical and mental health of the students. To achieve good physical and mental health, the institute arranged activities like guest lectures on health, sessions on physical exercise, suryanamaskar, yoga and zumba, intercollegiate sports competition. The health lectures made the students realise the importance of having a healthy body. It also made the students realise the importance of healthy diet and leading a healthy lifestyle. Students were made aware about importance of self - examination. The activities helped the students to improve their stamina and concentration. Intercollegiate sport competition developed sportsmanship among students. Hence, the institution encourages all round development of the students, for enhancing the student's skill, thus representing and reflecting the vision of the institution.

Provide the weblink of the institution

<http://azambecollege.com/bedstaging/pdf/Institutional-Distinctiveness-2019-20.pdf>

8.Future Plans of Actions for Next Academic Year

For academic year 2020-2021, Institution has planning for 1. Planning to organize International conference 2. Planning to organize Guest lecture on Gender sensitization such as sexual harassment. 3. Plan to introduce new add on courses. 4. Planning to organize Inter collegiate competition. 5. Planning to organize Alumni initiative National webinar on National Education Policy 6. Planning to organize guidance lecture on TET/CTET and SET/NET 7. Planning to organize PTA Meeting. 8. Planning to Collaboration with National Agency. 9. Planning to

